



SALARY RANGE:

Planner: \$143,351 - \$225,265

Manager: \$164,136 - \$242,105

ENERGY TRADING PLANNER / MANAGER

SUMMARY DESCRIPTION

The Energy Trading Planner or Manager will be responsible for planning, organizing, directing, and supervising work products associated with resources planning, resource acquisition and energy portfolio and power management. The level of hire (Planner or Manager) will depend upon competency and level of experience based on a wide range of responsibilities associated with power supply acquisition, term electricity trading and power portfolio management.

SUPERVISION RECEIVED AND EXERCISED

This position reports into the Power Resources Department.

ESSENTIAL FUNCTIONS

- Develops and implements energy procurement activities related to purchasing energy supplies to meet SVCE's goals and objectives.
- Manages procurement activities consistent with least cost and best fit objectives.
- Provide subject matter expertise in support of legislative and regulatory positions, proceedings, and strategies.
- Executes contracts and trades within established risk tolerances and delegation of authority.
- Research and monitors energy market trends and price movement and establishes market values.
- Recommends and assists in the implementation of goals and measures.
- Establish improvements to Energy Trading and Risk Management Systems.
- Coordinate with SVCE's scheduling coordinator(s) and/or other power operation/technical support vendors.
- Assist and/or lead solicitations processes to procure electricity and related products either through request for proposals/offers, open solicitations,

bilateral negotiations and/or joint procurement with other community choice aggregators and/or municipal organizations.

- Plans, manages, and procures resource adequacy, renewable energy credits and carbon free energy to meet the needs of the agency.
- Assist with creation of materials to facilitate Board review of potential supplier agreements, policies, programs, and plans including staff reports, supporting information, and presentation materials.
- Ensures program compliance with Federal, State, and local laws, rules, and regulations, including Renewable Portfolio Standard compliance.
- Performs related duties and responsibilities as required.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

- Energy resource planning and risk management concepts.
- Knowledge of and demonstrated understanding of operations of a community choice aggregate or local government joint powers authority agency.
- Electric portfolio modeling, management, procurement and optimization strategies and tools.
- Knowledge of resource adequacy and CAISO wholesale market programs.
- Familiarity with policies and procedures at the CPUC, CEC, CARB, BAAQMD and the California ISO related to wholesale energy market, compliance related programs and products and greenhouse gas emissions and power content reporting.
- Wholesale and retail power markets and resource planning.
- California energy market products such as Resource Adequacy, GHG-Free energy, and CRRs.
- Proficient quantitative skills, including expertise with Microsoft Office (Excel, Word, PowerPoint etc.)

Ability to:

- Work independently and as a team member.
- Manage project and teams.
- Manage and track multiple priorities, meet deadlines, and quickly adapt to changing priorities in a fast-paced dynamic environment.
- Be thorough and detail oriented.
- Demonstrate patience, tact, and courtesy.
- Identify and solve problems effectively and expeditiously.
- Establish and maintain effective working relationships with persons encountered during the performance of duties, including counterparties, consultants, SVCE team members, and Board Directors.
- Communicate effectively verbally, in writing, and through presentations.

- Prepare high quality research, reports, and other written work products.
- Exercise sound judgment, creative problem solving, effective dispute resolution, and commercial awareness.

REQUIRED QUALIFICATIONS

EXPERIENCE and TRAINING GUIDELINES: *Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:*

EDUCATION: A Bachelor's Degree from an accredited college or university with major course work in Public Administration, Finance, Economics, Business Administration or a closely related field.

EXPERIENCE: Five (5) to ten (10) Years of progressively responsible and relevant work experience in the energy environment to include energy trading and portfolio management. Technical experience in the management of contracts.

Experience working in a municipal utility, electric utility, public agency or CCA is highly desirable.

LICENSE: Possession of a valid Class C California driver's license and a satisfactory driving record are required to use company vehicles.

PHYSICAL AND WORKING CONDITIONS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential job functions.

ENVIRONMENT: Work is performed in a typical office setting with exposure to computer screens. The noise level in the work environment is usually typical of an office environment.

PHYSICAL: While performing the duties of this class, employees are regularly required to sit, walk, and stand; talk or hear, in person and by telephone; reach with hands and arms. Employees are occasionally required to walk, and stand for prolonged periods; stoop, bend, kneel and twist; and may lift up to 20 pounds. Employees must be able to communicate in person, in writing, and by telephone with Board members, management, co-workers, vendors, consultants, and with the public in face-to-face, one-on-one, and group settings.

VISION: See in the normal visual range with or without correction; vision sufficient to read computer screens and printed documents; and operate assigned equipment.

HEARING: *Hear in the normal audio range with or without correction.*

-----SVCE IS AN EQUAL OPPORTUNITY EMPLOYER-----