



Margaret Abe-Koga, Chair
City of Mountain View

Liz Gibbons, Vice Chair
City of Campbell

Jon Robert Willey
City of Cupertino

Zach Hilton
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Evelyn Chua
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Tina Walia
City of Saratoga

Gustav Larsson
City of Sunnyvale

Susan Ellenberg
County of Santa Clara

**Silicon Valley Clean Energy
Finance and Administration Committee Meeting**

Monday, May 3, 2021
2:00 p.m.

Pursuant to State of California Executive Order N-29-20, dated March 17, 2020, the meeting was conducted via teleconference.

MEETING MINUTES

Call to Order

Chair Rennie called the meeting to order at 2:00 p.m.

Roll Call

Present:

Chair Rob Rennie, Town of Los Gatos
Vice Chair Bryan Mekechuk, City of Monte Sereno
Director Liz Gibbons, City of Campbell
Committee member Trevin Barber, City of Gilroy
Director Yvonne Martinez Beltran, City of Morgan Hill
Alternate Director Larry Klein, City of Sunnyvale

Absent:

None.

All committee members participated via teleconference.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

MOTION: Alternate Director Klein moved and Vice Chair Mekechuk seconded the motion to approve the Consent Calendar of the meeting minutes of March 23, 2021.

The motion carried by verbal roll call vote.

- 1) Approve Minutes of the March 23, 2021, Finance and Administration Committee Meeting**

Regular Calendar

- 2) CEO Update (Discussion)**

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333 W El Camino Real
Suite 330
Sunnyvale, CA 94087



Margaret Abe-Koga, Chair
City of Mountain View

CEO Girish Balachandran provided an update on the progress of the prepay agreement, and noted transaction documents would be brought back to the Finance and Administration Committee in the summer timeframe. CEO Balachandran reported work on the budget and strategic plan were underway, and would first be introduced in June.

Liz Gibbons, Vice Chair
City of Campbell

Chair Rennie opened public comment.
No speakers.

Jon Robert Willey
City of Cupertino

Chair Rennie closed public comment.

3) COVID-related Customer Debt and Delinquent Payment Policy (Discussion)

Zach Hilton
City of Gilroy

Director of Account Services and Community Relations Don Bray presented a PowerPoint presentation on COVID-related customer debt, provided a summary of the recommended resumption of SVCE's delinquent payment policy, and responded to committee member questions.

Neysa Fligor
City of Los Altos

Chair Rennie opened public comment.

George Tyson
Town of Los Altos Hills

No speakers.
Chair Rennie closed public comment.

Rob Rennie
Town of Los Gatos

Alternate Director Klein inquired if staff had a breakdown of delinquent accounts by municipality; Director of Account Services and Community Relations Bray noted staff would provide a general breakdown by member agency for the June Board of Directors meeting.

Evelyn Chua
City of Milpitas

Director Gibbons suggested staff consider changing the policy by increasing the dollar amount for being in arrears, and instead of 90 days, go up to 150 days; Director Martinez Beltran supported Director Gibbons' comments.

Javed Ellahie
City of Monte Sereno

Director of Account Services and Community Relations Bray summarized committee comments to include staff look at the arrearage threshold, include a breakout by City, include a summary slide up front in the presentation to the Board of Directors, and an introduction to the basic proposal which was supported by the Executive Committee in addition to the Finance and Administration Committee for a phased resumption of the Delinquent Payment Policy.

Yvonne Martinez Beltran
City of Morgan Hill

Tina Walia
City of Saratoga

Alternate Director Klein suggested delaying the resumption of the policy by a month or two to see what PG&E does in regard to disconnections; Director Gibbons was in support of the idea.

Gustav Larsson
City of Sunnyvale

4) SVCE Organizational Chart and Title Amendments (Discussion)

Susan Ellenberg
County of Santa Clara

Manager of Account Services Kevin Armstrong presented a PowerPoint presentation on proposed SVCE staffing changes.

Chair Rennie opened public comment.
No speakers.
Chair Rennie closed public comment.

Committee members provided comments of support for the proposed changes.

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Margaret Abe-Koga, Chair
City of Mountain View

CEO Balachandran noted given the support of the Committee, staff would add the proposed changes to the Consent Calendar for the June Board of Directors meeting for board consideration; there were no objections.

Liz Gibbons, Vice Chair
City of Campbell

5) Future Remote Work Policies (Discussion)

Jon Robert Willey
City of Cupertino

CEO Balachandran presented a PowerPoint presentation on SVCE's adaptation to changing conditions under COVID, and the future of a potential hybrid structure for staff and public meetings.

Zach Hilton
City of Gilroy

Committee members shared their thoughts on remote and in-person work for staff and future board and committee meetings.

Neysa Fligor
City of Los Altos

Chair Rennie opened public comment.
No speakers.
Chair Rennie closed public comment.

George Tyson
Town of Los Altos Hills

CEO Balachandran noted he was planning on bringing a shorter presentation to the Board of Directors in May, and summarized comments from the committee for a hybrid approach and adaptability; there were no objections from the committee. Director Gibbons noted the importance of raising the concerns brought up from the discussion, and CEO Balachandran commented he would highlight them.

Rob Rennie
Town of Los Gatos

Committee/Staff Remarks

Director Gibbons announced she visited the new SVCE office.

Evelyn Chua
City of Milpitas

Adjournment

Chair Rennie adjourned the meeting at 3:56 p.m.

Javed Ellahie
City of Monte Sereno

ATTEST:

A handwritten signature in cursive script, appearing to read "Andrea P.", is written over a light blue grid background.

SECRETARY

Yvonne Martinez Beltran
City of Morgan Hill

Tina Walia
City of Saratoga

Gustav Larsson
City of Sunnyvale

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