



## Silicon Valley Clean Energy Executive Committee Meeting

Tuesday, January 23, 2024  
12:00 pm

George Tyson, Chair  
Town of Los Altos Hills

Tina Wallia, Vice Chair  
City of Saratoga

Elliot Scozzola  
City of Campbell

Sheila Mohan  
City of Cupertino

Zach Hilton  
City of Gilroy

Sally Meadows  
City of Los Altos

Rob Rennie  
Town of Los Gatos

Evelyn Chua  
City of Milpitas

Bryan Mekechuk  
City of Monte Sereno

Yvonne Martinez Beltran  
City of Morgan Hill

Pat Showalter  
City of Mountain View

Larry Klein  
City of Sunnyvale

Otto Lee  
County of Santa Clara

Silicon Valley Clean Energy Office  
333 W. El Camino Real, Suite 330  
Sunnyvale, CA

Morgan Hill City Hall  
17575 Peak Ave.  
Morgan Hill, CA 95037

Teleconference Meeting Information:

<https://svcleanenergy-org.zoom.us/j/83086398982>

Telephone (Audio only):

US: +1 669 219 2599

Webinar ID: 830 8639 8982

Members of the public may observe this meeting electronically by accessing the meeting via instructions above. Public Comments can be sent in advance of the meeting via email up to three hours before the meeting begins to Board Clerk Andrea Pizano at [Andrea.Pizano@svcleanenergy.org](mailto:Andrea.Pizano@svcleanenergy.org) and will be distributed to the Executive Committee. The public will also have an opportunity to provide comments during the meeting. Members of the public using Zoom may comment during public comment or the applicable agenda item by using the Raise Hand feature and you will be recognized by the Chair. Those using the telephone (audio only) feature should press star 9 on your phones to initiate the "Raise Hand" function in Zoom. You will then be announced, unmuted, and your time to speak will begin.

The public may provide comments on any matter listed on the Agenda. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Board Clerk Andrea Pizano at [Andrea.Pizano@svcleanenergy.org](mailto:Andrea.Pizano@svcleanenergy.org) prior to the meeting for assistance.

### AGENDA

Call to Order

Roll Call

[svcleanenergy.org](http://svcleanenergy.org)

333 W El Camino Real  
Suite 330  
Sunnyvale, CA 94087

### Public Comment on Matters Not Listed on the Agenda

*The public may provide comments on any matter not listed on the Agenda provided that it is within the subject matter jurisdiction of SVCE. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.*

George Tyson, Chair  
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### Consent Calendar (Action)

- 1) Approve Minutes of the November 27, 2023, Executive Committee Meeting

### Regular Calendar

- 2) CEO Update (Discussion)
- 3) Elect Chair and Vice Chair of the 2024 SVCE Executive Committee (Action)
- 4) Select a Regular Meeting Schedule for 2024 Executive Committee Meetings (Action)
- 5) Introduction to SVCE's Load Management Standards Compliance Plan Obligation (Discussion)
- 6) Programs Snapshot: Electrifying Decarbonization Engagement for Healthy and Safe Communities (Presentation – Information Only)

### Committee/Staff Remarks

### Adjourn

[svcleanenergy.org](https://svcleanenergy.org)

333 W El Camino Real  
Suite 330  
Sunnyvale, CA 94087



**Silicon Valley Clean Energy  
Executive Committee Meeting**

Monday, November 27, 2023  
1:00 p.m.

Silicon Valley Clean Energy Office  
333 W El Camino Real, Suite 330  
Sunnyvale, CA

9692 Claiborne Sq  
La Jolla, CA 92037

Morgan Hill City Hall  
17575 Peak Ave.  
Morgan Hill, CA 95037

**DRAFT MEETING MINUTES**

**Call to Order**

Chair Walia called the meeting to order at 1:00 p.m.

**Roll Call**

**Present:**

Chair Tina Walia, City of Saratoga  
Vice Chair Bryan Mekechuk, City of Monte Sereno  
Director George Tyson, Town of Los Altos Hills  
Director Rob Rennie, Town of Los Gatos (participated remotely)  
Director Yvonne Martinez Beltran, City of Morgan Hill (Arrived at 1:02 p.m., participated remotely)  
Director Larry Klein, City of Sunnyvale

**Absent:**

None.

**Public Comment on Matters Not Listed on the Agenda**

No speakers.

**Consent Calendar**

Chair Walia opened public comment.  
No speakers.  
Chair Walia closed public comment.

**MOTION: Vice Chair Mekechuk moved and Director Tyson seconded the motion to approve the Consent Calendar.**

**The motion carried by verbal roll call vote with Director Martinez Beltran absent.**



## 1) Approve Minutes of the October 27, 2023, Executive Committee Meeting

### Regular Calendar

#### 2) CEO Update (Discussion)

CEO Girish Balachandran provided a CEO update which included:

- An update on SVCE's resource adequacy citation, noting SVCE's general counsel would be sending a confidential memo to the Board of Directors;
- An update on the CEO transition from CEO Balachandran to incoming CEO Monica Padilla, who provided brief comments;
- Information on SVCE's December 13 and 14, 2023 staff retreat, and the *Reflect and Recharge* event taking place before the December board meeting on December 13; and
- Announcement that CEO Balachandran was a recipient of the Cities Association of Santa Clara County Champion of the Year award and would be recognized at their holiday event on December 14.

Chair Walia opened public comment.

No speakers.

Chair Walia closed public comment.

#### 3) Recommend Formation of an Ad Hoc Transition Committee (Action)

Director Tyson, Chair of the SVCE Board of Directors, presented the request of support on the recommendation to form an Ad Hoc sub-committee focused on the CEO transition that would be made up of the board directors who participated in the CEO Search Committee (Director Tyson, Director Walia, and Director Rennie). The purpose of the committee would be to ensure a smooth transition from current CEO to future CEO, and would last one year through December 11, 2024.

The committee discussed the scope of the proposed ad hoc committee; CEO Balachandran clarified the ad hoc committee would not be addressing operational issues. Director Klein shared concern of potential Brown Act violations amongst members of the Executive Committee.

Chair Walia opened public comment.

No speakers,

Chair Walia closed public comment.

**MOTION: Vice Chair Mekechuk moved and Director Martinez Beltran seconded the motion to support the recommendation for a Transition Ad Hoc Committee with the three members who were a part of the CEO Ad Hoc Search Committee.**

**The motion carried unanimously by roll call vote.**

#### 4) Budget Update and 2024 Customer Rate Setting and Any Additional Expenditure Discussion (Discussion)

Amrit Singh, CFO and Director of Finance and Administration, provided a presentation to the committee on a budget update, rates, and additional expenditures. The main areas of discussion included:

- A recap of assumptions used in setting the adopted budget and an update on the budget forecast using the recent PG&E Rate forecast;



- Comparison of Adopted and Updated Budget;
- Updated Reserve Projection;
- Discussion on Additional Funding Scenarios; and
- Accounting True-Up of Programs Fund Balance.

Staff responded to committee member questions on reserves, target days of cash on hand, PCIA projections, rates, funding scenario options, and SVCE's program fund.

The committee discussed the various funding scenarios and provided comments and feedback. Following discussion, the majority of the committee supported funding scenario 4, with a second consideration to scenario 6, increasing the customer discount such that, inclusive of PCIA, the generation rates stay at current levels. The committee also supported the accounting true-up of the programs fund balance.

Chair Walia opened public comment.

No speakers.

Chair Walia closed public comment.

#### **5) SVCE Information Update on 2024 SVCE Board Elections (Discussion)**

Board Clerk Andrea Pizano presented information on upcoming 2024 SVCE Board Elections, reviewing the process and timeline for the appointments of Chair, Vice Chair, Executive Committee, and additional committees.

Chair Walia opened public comment.

No speakers.

Chair Walia closed public comment.

#### **6) Programs Snapshot: Go Electric Advisor Program Launch**

Nupur Hiremath, Manager of Community Programs, introduced the item and Jessamyn Allen, Decarbonization Programs Lead, presented information on the Go Electric Advisor. Decarbonization Programs Lead Allen shared the objectives of the program are to help customers better leverage electrification rebates and complementary SVCE offerings and address key knowledge gaps, such as electrification planning or technology inquiries.

Staff responded to committee member questions on the program.

Chair Walia opened public comment.

No speakers.

Chair Walia closed public comment.

#### **Committee/Staff Remarks**

Vice Chair Mekechuk announced there would be a CalCCA webinar on December 12, 2023 and would forward the information.

#### **Adjournment**

Chair Walia adjourned the meeting at 2:49 p.m.



**Staff Report – Item 2**

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**Item 2: CEO Update**

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 1/23/2024

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This item will be addressed in the form of an oral report to the Executive Committee.



### Staff Report – Item 3

**Item 3: Elect Chair and Vice Chair of the 2024 SVCE Executive Committee**

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 1/23/2024

#### **RECOMMENDATION**

Elect a 2024 Chair and Vice Chair of the Executive Committee to preside over committee meetings.

#### **BACKGROUND**

As an appointed ongoing committee of the SVCE Board of Directors, Executive Committee meetings are public meetings subject to the Ralph M. Brown Act. Per [SVCE’s Operating Rules and Regulations](#), the Executive Committee is appointed at the annual meeting in January and there are no limits on the number of terms that a Director may serve on a Committee. The Chair and Vice Chair will be selected by the Committee by an affirmative vote of a majority of all members of the entire Committee ([SVCE’s Joint Powers Agreement](#), Section 4.9.1).

#### **ANALYSIS & DISCUSSION**

With Executive Committee appointments made at the January 10, 2024 Board meeting, staff recommends the Committee appoint a Chair and Vice Chair to preside over its meetings for 2024. Any member of the Committee may serve as Chair or Vice Chair; there are no term limits.

The 2023 positions were held by Director Tina Walia as Chair, and Director Bryan Mekechuk as Vice Chair.

#### **Process and Procedure for Chair/Vice Selection**

At the meeting, those interested in the role of 2024 Chair or Vice Chair will inform the Chair by self-nomination; nominations of other members of the Committee will also be accepted. Once all nominations have been made, each interested member will be given an opportunity to make a statement.

If there is more than one person interested in either role, a roll call vote will be performed by the Board Clerk. Each Committee member will be asked to vote for their selection by name. For this Committee of six members, a vote of four members will be required to identify the Chair/Vice Chair. A ratification vote will be taken to solidify the selection.

In the event four votes is not reached, the top two candidates with the most votes will continue for additional rounds of votes until four votes is received.

#### **STRATEGIC PLAN**

Not applicable.

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**Agenda Item: 3**

**Agenda Date: 1/23/2024**

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**ALTERNATIVE**

Not applicable.

**FISCAL IMPACT**

No fiscal impact as a result of selecting a Chair and Vice Chair of the committee.





## Staff Report – Item 4

**Item 4:        Select a Regular Meeting Schedule for 2024 Executive Committee Meetings**

From:           Girish Balachandran, CEO

Prepared by:   Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date:            1/23/2024

**RECOMMENDATION**

Staff recommends the 2024 Executive Committee approve an ongoing meeting date and time for 2024 Executive Committee meetings. Staff proposes to keep the existing schedule of every fourth Friday of the month at 10:00 a.m., with a summer recess in July.

**BACKGROUND**

In June 2016, the SVCE Board approved the formation of the Executive Committee with the role of advising the CEO and Board on matters pertaining to the operations of SVCE. The approved role of the Executive Committee is advisory to the Board unless the Board directs or delegates specific decision-making authority to the Committee, such as delegating final approval of a professional services agreement to the Committee.

For reference, the Executive Committee has met on Fridays since 2019. The 2023 Executive Committee members approved to hold meetings every fourth Friday of the month at 10:00 a.m. and cancelled their July meeting.

**ANALYSIS & DISCUSSION**

New members of the 2024 Executive Committee were selected at the January 10, 2024 Board of Directors meeting. The dates and times for the Executive Committee meetings need to be agreed to and approved for the year.

All meetings will be hybrid with the option for committee members to participate in person at the SVCE office or remotely from a publicly accessible and noticed location. Members of the public will be able to attend in person or remotely.

**STRATEGIC PLAN**

Not applicable.

**ALTERNATIVE**

This item is for discussion; staff is open to suggestions from the committee.

**FISCAL IMPACT**

No fiscal impact as a result of selecting a regular meeting schedule.

**ATTACHMENT**

1. Draft Proposed 2024 Executive Committee Meeting Schedule



## **Proposed 2024 Executive Committee Meeting Schedule**

The following dates are the fourth Fridays of the month, 10:00 a.m.

February 23, 2024

March 22, 2024

April 26, 2024

May 24, 2024

June 28, 2024

~~July 26, 2024~~ \*Proposing to Cancel for summer recess

August 23, 2024

September 27, 2024

October 25, 2024

November 29 OR December 6 for a combined November/December meeting  
due to holidays



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**Staff Report – Item 5**

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**Item 5: Introduction to SVCE’s Load Management Standards Compliance Plan Obligation**

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 1/23/2024

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This item will be addressed in the form of a presentation to the Executive Committee providing an introduction to the load management standards compliance plan obligation.

The Load Management Standards were updated by the California Energy Commission (CEC) in April of 2023 and require load serving entities in California to submit a Load Management Standards Compliance Plan to the CEC every three years. At the same time, the California Public Utilities Commission (CPUC) has adopted or is scheduled to adopt several demand flexibility pilots that will inform compliance with the Load Management Standards and help advance California’s demand flexibility efforts.

SVCE staff will provide a presentation that introduces the CEC’s Load Management Standards and their relationship to SVCE’s goals. In this presentation staff will also provide an overview of the Load Management Standards Compliance Plan obligation and its connection to various CPUC demand flexibility pilots as well as SVCE’s long-term efforts to manage load.

**ATTACHMENT**

The presentation for this item will be posted to SVCE’s website.



**Staff Report – Item 6**

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**Item 6:            Programs Snapshot: Electrifying Decarbonization Engagement for Healthy and Safe Communities**

From:            Girish Balachandran, CEO

Prepared by:   Eric Rodriguez, Programs Lead

Date:            1/23/2024

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This item will be addressed in the form of a presentation to the Executive Committee providing a snapshot overview of SVCE’s building electrification engagement program.

**ATTACHMENT**

The presentation for this item is posted to SVCE’s website.