



Silicon Valley Clean Energy Executive Committee Meeting

Thursday, February 4, 2021
11:00 am

Margaret Abe-Koga, Chair
City of Mountain View

Liz Gibbons, Vice Chair
City of Campbell

Jon Willey
City of Cupertino

Zach Hilton
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Evelyn Chua
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Tina Walia
City of Saratoga

Gustav Larsson
City of Sunnyvale

Susan Ellenberg
County of Santa Clara

svcleanenergy.org

333 W El Camino Real
Suite 330
Sunnyvale, CA 94087

Teleconference Meeting

Webinar:

<https://zoom.us/j/98587549962>

Or by Telephone (Audio only):

US: +1 669 900-9128

Webinar ID: 985 8754 9962

This meeting will be conducted in accordance with [State of California Executive Order N-29-20](#), dated March 17, 2020, in consideration of the Coronavirus (COVID-19). All members of the Silicon Valley Clean Energy Executive Committee and staff will participate in this meeting by teleconference.

Members of the public may observe this meeting electronically by accessing the meeting via instructions above. Public Comments can be sent in advance of the meeting to Board Clerk Andrea Pizano at Andrea.Pizano@svcleanenergy.org and will be read within the public comment period or the applicable agenda item. The public will also have an opportunity to provide comments during the meeting.

The public may provide comments on any matter listed on the Agenda. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Board Clerk Andrea Pizano at andrea.pizano@svcleanenergy.org prior to the meeting for assistance.

AGENDA

Call to Order

Roll Call

Public Comment on Matters Not Listed on the Agenda

The public may provide comments on any matter not listed on the Agenda provided that it is within the subject matter jurisdiction of SVCE. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.



Consent Calendar (Action)

- 1) Approve Minutes of the November 23, 2020, Executive Committee Meeting

Margaret Abe-Koga, Chair
City of Mountain View

Regular Calendar

- 2) CEO Update (Discussion)
- 3) Elect Chair and Vice Chair of the 2021 SVCE Executive Committee (Action)
- 4) Select a Regular Meeting Schedule for 2021 Executive Committee Meetings (Action)
- 5) 2021 Board Meetings – Summer Recess and Options for Meeting Start Time Change (Action)
- 6) March Rate Update and Changes (Discussion)

Liz Gibbons, Vice Chair
City of Campbell

Jon Willey
City of Cupertino

Zach Hilton
City of Gilroy

Neysa Fligor
City of Los Altos

Committee/Staff Remarks

George Tyson
Town of Los Altos Hills

Adjourn

Rob Rennie
Town of Los Gatos

Evelyn Chua
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Tina Walia
City of Saratoga

Gustav Larsson
City of Sunnyvale

Susan Ellenberg
County of Santa Clara

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**Silicon Valley Clean Energy
Executive Committee Meeting**
Monday, November 23, 2020
11:00 a.m.

Howard Miller, Chair
City of Saratoga

Nancy Smith, Vice Chair
City of Sunnyvale

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

Pursuant to State of California Executive Order N-29-20, dated March 17, 2020, the meeting was conducted via teleconference.

DRAFT MINUTES

Call to Order

Chair Miller called the meeting to order at 11:04 a.m.

Roll Call

Present:

Chair Howard Miller, City of Saratoga
Vice Chair Nancy Smith, City of Sunnyvale
Director Liz Gibbons, City of Campbell
Director Rod Sinks, City of Cupertino
Director Margaret Abe-Koga, Mountain View

Absent:

None.

All committee members participated via teleconference.

Chair Miller announced time constraints with two committee members and noted the agenda would be reordered to address Item 2) *CEO Update* at the end of the agenda. There were no objections from the committee.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

MOTION: Director Sinks moved and Director Gibbons seconded the motion to approve the Consent Calendar.

Chair Miller opened public comment.
No speakers.
Chair Miller closed public comment.

The motion carried unanimously by verbal roll call vote.

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1) Approve Minutes of the October 23, 2020, Executive Committee Meeting



Howard Miller, Chair
City of Saratoga

Nancy Smith, Vice Chair
City of Sunnyvale

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

Regular Calendar

3) Recommend Amendment to the Amended and Restated Engagement Letter with Hall Law PC (Action)

Following the Consent Calendar, the committee considered Item 3.

Director of Power Resources Monica Padilla presented a PowerPoint presentation and responded to committee member questions.

Director Gibbons inquired if the amendment would require budget changes; staff noted they would confirm there is sufficient budget to accommodate the increase in the agreement.

Chair Miller opened public comment.

No speakers.

Chair Miller closed public comment.

MOTION: Director Gibbons moved and Director Abe-Koga seconded the motion to recommend Board approval of Amendment No. 1 to the Amended and Restated Engagement Letter with Hall Energy Law PC for legal services related to SVCE's energy and capacity transaction needs and long-term power purchase agreements to increase the not-to-exceed amount from \$300,000 to \$400,000 for the same three-year contract term and scope of work.

The motion carried unanimously by verbal roll call vote.

4) Outgoing Chair and Vice Chair Planning (Action)

Board Clerk Andrea Pizano introduced the item; the committee discussed two options provided by general counsel for beginning the meeting in January without the presence of the current Chair and Vice Chair.

Director Gibbons suggested reverting to the most recent past Chair to serve as an Interim Chair.

Chair Miller suggested recommending a process for selection of Interim Chair.

Chair Miller opened public comment.

No speakers.

Chair Miller closed public comment.

MOTION: Director Gibbons moved and Vice Chair Smith seconded the motion to propose a process for board approval that the most recent prior Chair, or longest serving member, would serve as Interim Chair for that body in the absence of a Chair and Vice Chair.

The motion carried unanimously by verbal roll call vote.

5) SVCE Information Update on 2021 SVCE Board Elections (Discussion)

Board Clerk Pizano presented a PowerPoint presentation on the SVCE board elections process.

Chair Miller opened public comment.

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Howard Miller, Chair
City of Saratoga

No speakers.
Chair Miller closed public comment.

Nancy Smith, Vice Chair
City of Sunnyvale

6) 'Digital Pivot' Update and Customer Engagement Survey Results (Discussion)

Director of Account Services and Community Relations Don Bray and Communications Manager Pamela Leonard presented a PowerPoint presentation and responded to committee member questions.

Liz Gibbons
City of Campbell

Chair Miller and Director Abe-Koga left the meeting at 12:01 p.m.; Vice Chair Smith presided over the remainder of the meeting.

Rod Sinks
City of Cupertino

Committee members discussed the survey results presented by staff.

Fred M. Tovar
City of Gilroy

Vice Chair Smith opened public comment.
No speakers.
Vice Chair Smith closed public comment.

Neysa Fligor
City of Los Altos

Director Gibbons suggested all councilmembers receive SVCE newsletters.

2) CEO Update (Discussion)

George Tyson
Town of Los Altos Hills

Following Item 6, the committee heard Item 2.

Rob Rennie
Town of Los Gatos

Board Clerk Pizano introduced Karen Nelson of Pacific Media, who presented the first draft module in the board succession education videos, "The Urgent Challenge We Face." CEO Balachandran provided additional information on the educational videos.

Committee members provided feedback on the draft module.

Carmen Montano
City of Milpitas

Vice Chair Smith opened public comment.

Javed Ellahie
City of Monte Sereno

Tony Eulo commented he agreed with most of the comments shared by committee members, and noted it is important that the organization realize that the day may come when a climate denier gets appointed to the SVCE board. Eulo commented it may be useful to see a presentation on the list of modules that will be covered and the purpose of each so things can be considered in context.

Yvonne Martinez Beltran
City of Morgan Hill

Vice Chair Smith closed public comment.

Margaret Abe-Koga
City of Mountain View

CEO Balachandran summarized committee member feedback to cut a lot of the information on defining the problem, focus more on SVCE's mission and work, and frame some of what is coming up in the trainings to provide context.

Susan Ellenberg
County of Santa Clara

CEO Balachandran provided an update on the power prepay, California Community Power super joint powers authority, and the Customer Relief and Community Resiliency program.

Vice Chair Smith opened public comment.
No speakers.
Vice Chair Smith closed public comment.

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Howard Miller, Chair
City of Saratoga

Committee/Staff Remarks
None.

Nancy Smith, Vice Chair
City of Sunnyvale

Adjournment
Vice Chair Smith adjourned the meeting at 12:46 p.m.

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
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Staff Report – Item 2

Item 2: CEO Update

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 2/4/2021

This item will be addressed in the form of an oral report to the Executive Committee from CEO Girish Balachandran.



Staff Report – Item 3

Item 3: Elect Chair and Vice Chair of the 2021 SVCE Executive Committee

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 2/4/2021

RECOMMENDATION

Establish a Chair and Vice Chair of the Executive Committee to preside over committee meetings.

BACKGROUND

As an appointed ongoing committee of the SVCE Board of Directors, Executive Committee meetings are public meetings subject to the Ralph M. Brown Act.

ANALYSIS & DISCUSSION

With Executive Committee appointments made at the January 13, 2021 Board meeting, staff recommends the Committee appoint a Chair and Vice Chair to preside over its meetings for 2021. In the past, these roles have been held by the Board Chair and Vice Chair, though this is not a requirement.

Staff recommends the committee establish the Chair and Vice Chair of the Executive Committee for 2021.

STRATEGIC PLAN

Not applicable.

ALTERNATIVE

Not applicable.

FISCAL IMPACT

No fiscal impact as a result of selecting a Chair and Vice Chair of the committee.



Staff Report – Item 4

Item 4: Select a Regular Meeting Schedule for 2021 Executive Committee Meetings

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 2/4/2021

RECOMMENDATION

Approve an ongoing meeting date and time for 2021 Executive Committee meetings.

BACKGROUND

In June 2016, the SVCEA Board approved the formation of the Executive Committee with the role of advising the CEO and Board on matters pertaining to the operations of SVCE. The approved role of the Executive Committee is advisory to the Board unless the Board directs or delegates specific decision-making authority to the Committee, such as delegating final approval of a professional services agreement to the Committee.

Members of the 2021 Executive Committee were selected at the January 13, 2021 Board of Directors meeting.

ANALYSIS & DISCUSSION

At the January 2020 Executive Committee meeting, members approved to hold meetings every fourth Friday of every month, 8:30 a.m. to 10:30 a.m. Staff would like to revisit the schedule to check availability of committee members for 2021.

All meetings would be held virtually on Zoom until further notice.

STRATEGIC PLAN

Not applicable.

ALTERNATIVE

This item is for discussion; staff is open to suggestions from the committee.

FISCAL IMPACT

No fiscal impact as a result of selecting a regular meeting schedule.



Staff Report – Item 5

Item 5: 2021 Board Meetings – Summer Recess and Options for Meeting Start Time Change

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 2/4/2021

RECOMMENDATION

Staff recommends that the Executive Committee:

1. Discuss a possible one-month hiatus in the summer months from Executive Committee and Board of Directors meetings, and
2. Discuss options for a potential time change to board meetings

BACKGROUND

Since 2018, the Board of Directors approved a one-month summer hiatus from meetings; in 2018 it was August, and, based on feedback from the Board that a July recess would be preferable, it was July in 2019 and 2020.

At the November 13, 2020 Board meeting, Director Ellenberg expressed interest in exploring a time change for board meetings; it was suggested to revisit the inquiry in February once new board members were seated.

ANALYSIS & DISCUSSION

Given the positive feedback received for a summer recess, staff would like to propose this be continued in 2021. Staff suggests July be selected for the summer hiatus. Staff requests feedback and direction from the Executive Committee on what month, if any, should be considered. If the need for Board action arises in the off month, a special meeting of the Board will be called.

In preparation for a discussion at the board level in February, staff would like feedback from the Executive Committee on 1) if there would be interest in changing the time of board meetings, and 2) what that time change would look like (ie through virtual meetings only, for a certain period of time, etc.).

The Executive Committee’s recommendations will be brought to the February board meeting.

STRATEGIC PLAN

Not applicable.

FISCAL IMPACT

No fiscal impact as a result of providing feedback on the meeting schedule.



Staff Report – Item 6

Item 6: March Rate Update and Changes

From: Girish Balachandran, CEO

Prepared by: Andrea Pizano, Board Clerk/Executive Assistant

Date: 2/4/2021

This item will be addressed in the form of an oral report to the Executive Committee from Director of Account Services and Community Relations Don Bray.