



Silicon Valley Clean Energy Executive Committee Meeting

Friday, March 27, 2020
8:30 am

Howard Miller, Chair
City of Saratoga

Nancy Smith, Vice Chair
City of Sunnyvale

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

Teleconference Meeting:
<https://zoom.us/j/521348991>

Or by Telephone (Audio only):
(669) 900-9128
Meeting ID: 521 348 991

This meeting will be conducted in accordance with [State of California Executive Order N-29-20](#), dated March 17, 2020, in consideration of the Coronavirus (COVID-19). All members of the Silicon Valley Clean Energy Executive Committee and staff will participate in this meeting by teleconference.

Members of the public may observe this meeting electronically by accessing the meeting via instructions above. Public Comments can be sent in advance of the meeting to Board Clerk Andrea Pizano at Andrea.Pizano@svcleanenergy.org and will be read within the allotted three minutes for the public comment period or the applicable agenda item. The public will also have an opportunity to provide comments during the meeting.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Board Clerk Andrea Pizano at andrea.pizano@svcleanenergy.org prior to the meeting for assistance.

AGENDA

Call to Order

Roll Call

Public Comment on Matters Not Listed on the Agenda

The public may provide comments on any item not on the Agenda. Speakers are limited to 3 minutes each.

Consent Calendar (Action)

- 1) Approve Minutes of the February 24, 2020, Executive Committee Meeting

Committee/Staff Remarks

Adjourn

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333 W El Camino Real
Suite 290
Sunnyvale, CA 94087



**Silicon Valley Clean Energy
Executive Committee Meeting**

Monday, February 24, 2020
1:00 pm

Silicon Valley Clean Energy Office
Conference Room
333 W El Camino Real, Suite 290
Sunnyvale, CA

DRAFT MINUTES

Howard Miller, Chair
City of Saratoga

Nancy Smith, Vice Chair
City of Sunnyvale

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

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Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

Call to Order

Chair Miller called the meeting to order at 1:02 p.m.

Roll Call

Present:

Chair Howard Miller, City of Saratoga
Vice Chair Nancy Smith, City of Sunnyvale
Director Liz Gibbons, City of Campbell
Director Rod Sinks, City of Cupertino

Absent:

Director Margaret Abe-Koga, Mountain View

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

MOTION: Director Gibbons moved and Vice Chair Smith seconded the motion to approve the Consent Calendar.

The motion carried unanimously with Director Abe-Koga absent.

- 1a) Approve Minutes of the January 31, 2020, Executive Committee Meeting**
- 1b) Approve Cancellation of July 24, 2020 Executive Committee Meeting**

Regular Calendar

2) CEO Update (Discussion)

CEO Girish Balachandran provided an update which included a meeting of the newly formed legislative ad hoc committee would be scheduled, and an announcement on CalCCA's Lobby Day on March 10, 2020.



Howard Miller, Chair
City of Saratoga

Vice Chair Smith commented she would be meeting with various agencies in Washington, D.C. with the National League of Cities on March 10, 2020.

Nancy Smith, Vice Chair
City of Sunnyvale

Chair Miller opened public comment.
No speakers.
Chair Miller closed public comment.

Liz Gibbons
City of Campbell

3) Board Succession Planning, Communications, and Orientation/Continuous Education Update (Discussion)

Rod Sinks
City of Cupertino

Board Clerk Andrea Pizano presented a PowerPoint presentation and responded to committee member questions.

Fred M. Tovar
City of Gilroy

The committee discussed SVCE communications amongst the board, member agency councils/board, city managers, and member agency working group (MAWG) members.

Neysa Fligor
City of Los Altos

Chair Miller opened public comment.
Bruce Karney supported the idea of two-year terms for board members and inquired what is expected of alternate directors.

George Tyson
Town of Los Altos Hills

Chair Miller closed public comment.

Rob Rennie
Town of Los Gatos

Board Clerk Pizano introduced Exercise #1 and requested committee members provide feedback on five draft interview questions that would be asked of existing board members to help staff understand various learning techniques to assist future board members (Attachment 1).

Carmen Montano
City of Milpitas

At 1:23 p.m. the group reviewed the questions individually for approximately five minutes; staff responded to committee member questions.

Javed Ellahie
City of Monte Sereno

Committee members provided feedback on the draft questions. Following feedback on the draft questions, the committee proceeded to Exercise #2.

Yvonne Martinez Beltran
City of Morgan Hill

Board Clerk Pizano introduced Exercise #2 and requested committee members take five minutes to write down what they consider to be fundamental topics related to SVCE and the energy business.

Margaret Abe-Koga
City of Mountain View

The committee displayed their post-its on the whiteboard (Attachment 2); staff distributed a list of topics compiled by staff directors.

Susan Ellenberg
County of Santa Clara

The committee provided feedback on the concepts and suggested including high-level and big picture concepts, for example SVCE's Strategic Plan, and suggested presenting the concepts in a way that is not overwhelming.

Director Sinks suggested offering an option to test knowledge learned by taking a quiz following the completion of learning modules. Director Smith suggested presenting information graphically and offering a library of job aides and Director Gibbons suggested developing an interactive glossary.

Board Clerk Pizano confirmed the list of topics from staff directors would be distributed electronically to committee members to provide additional feedback.

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Howard Miller, Chair
City of Saratoga

Chair Miller opened public comment.
Bruce Karney suggested MAWG members be the first group to learn the material and provide feedback prior to making the modules available to board members.

Nancy Smith, Vice Chair
City of Sunnyvale

Chair Miller closed public comment.

Liz Gibbons
City of Campbell

4) Built Environment Programs Update (Discussion)

Director of Decarbonization and Grid Innovation Programs Aimee Bailey and Account Services Manager John Supp presented a PowerPoint presentation and responded to committee member questions.

Rod Sinks
City of Cupertino

Director Gibbons suggested staff include engineers and members of the Construction Specifications Institute in the expansion of the built environment program, and when offering technical support, consider the use of Leadership in Energy and Environmental Design (LEED) and the California Green Building Standards Code and how they interface.

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

Committee members suggested breaking down the chart of adopted reach codes to be more specific.

George Tyson
Town of Los Altos Hills

Director Sinks requested to see an overarching page which shows reach code adoption in other cities and counties.

Rob Rennie
Town of Los Gatos

Chair Miller opened public comment.
Bruce Karney commended the reach code effort and suggested a utility user tax.

Carmen Montano
City of Milpitas

James Tuleya, resident of Sunnyvale and Chair of Carbon Free Silicon Valley, encouraged adding to the lessons learned the importance of advocacy. Tuleya suggested providing a simple version of what would be provided to architects and developers for technical assistance to councilmembers across the region, and noted Peninsula Clean Energy already approved the staff recommendation. Tuleya noted the City of Sunnyvale's Climate Action Plan mentions utility user taxes as something to look into.

Javed Ellahie
City of Monte Sereno

Chair Miller closed public comment.

Yvonne Martinez Beltran
City of Morgan Hill

5) Customer Resource Center – Appliance Marketplace Contract (Discussion)

Margaret Abe-Koga
City of Mountain View

Director of Account Services and Community Relations Don Bray presented a PowerPoint presentation and responded to committee member questions.

Susan Ellenberg
County of Santa Clara

Chair Miller left the meeting at 2:48 p.m.; Vice Chair Smith presided over the remainder of the meeting.

Vice Chair Smith opened public comment.
James Tuleya, Home Energy Analytics, noted 'Energy Use and Emissions' was no longer listed as a key element, and recommended the overarching website include a page that would reference existing programs that are already being paid for by rate payers.

Vice Chair Smith closed public comment.

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Howard Miller, Chair
City of Saratoga

Director of Account Services and Community Relations Bray addressed the comment from Tuleya.

Nancy Smith, Vice Chair
City of Sunnyvale

Committee/Staff Remarks

Director Gibbons thanked staff for addressing a question last week, and announced she would be unable to attend the March Executive Committee meeting.

Liz Gibbons
City of Campbell

Adjournment

Vice Chair Smith adjourned the meeting at 2:56 p.m.

Rod Sinks
City of Cupertino

Attachments

1. Executive Committee Exercise Prompts
2. Exercise #2 Post-it Responses from Executive Committee Members

Fred M. Tovar
City of Gilroy

Neysa Fligor
City of Los Altos

George Tyson
Town of Los Altos Hills

Rob Rennie
Town of Los Gatos

Carmen Montano
City of Milpitas

Javed Ellahie
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Margaret Abe-Koga
City of Mountain View

Susan Ellenberg
County of Santa Clara

Exercise #1: Are these the right questions to ask? – 5 minutes

1. What do you feel are the most important topics to discuss with incoming members within their first month of being on the Board?
2. Out of the various forms of education offered throughout your tenure as a Director, what do you feel was the most beneficial to learning about the business and organization? (ex: special meetings, one-on-one meetings with the CEO, staff meetings, written correspondence, distributed materials, committee membership, etc.)
3. What topic(s) were the most difficult to understand and should be addressed in greater length and detail?
4. What advice would you give to incoming board members on their SVCE board assignment?
5. Any other feedback you can suggest about how to successfully onboard new directors and prepare them for success?

Exercise #2: Desk reference – “Technical Fundamentals to Be an Effective SVCE Policy Maker”: Executive Committee Edition – 5 minutes

- Use post-its to write concepts you feel are most important to understand as a Board member (both for new incoming directors and existing directors)
- 5-minutes
- Ideas will be shared

Keep in mind...

- What are fundamental topics for Board members?
- What are the topics we tend to revisit most often?
- What topics would be most useful to have as a reference point?

- where do we get power
(vendors & contracts)

- who

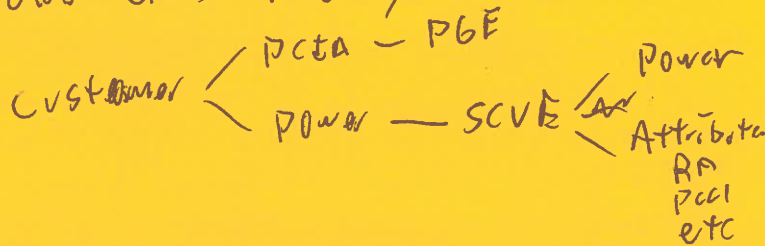
- what is "clean" power?

"Renewable"

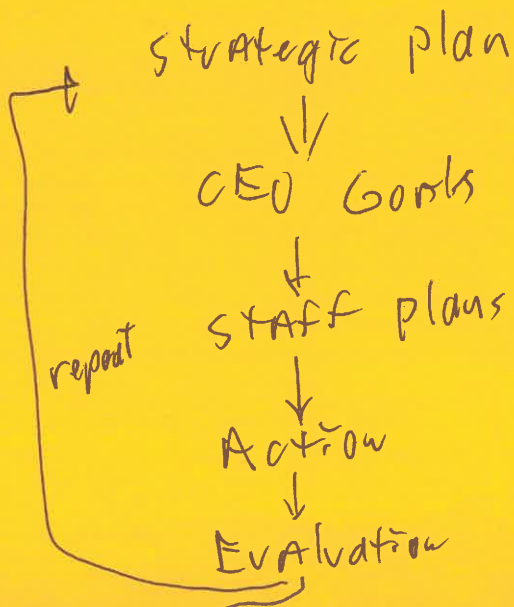
"GHG Free"

How does the "Accounting" for clean work

- How does Money flow?



- what is the plan-Execute process



HM

Tier Zero - Base Level Details

Who?
What?
Why?
How?
When?
Why me?
Where?

NS

PPAs

↳
What are they & why
we care

Delivery of Desktop Ref.

- online, not paper
- Linked In, ~~Learning~~ Learning
Is a great platform
- Supply Bd members w/ subscription

NS

NEM

& why residential
Solar doesn't count

CPUC

↳ PDs

↳ ?

And why we care

RPS

↳ PCC x Categories

& why we care

Unpacking
our power statements

↳ what do all the
line items mean

unpacking our
power labels,
what they mean

NS

Related
Organizations

Terminology/Glossary
(explains a lot)

MISSION
Statement

Business structure
& options/agreements
12 other CCA's
grants
programs

1. Power source
types
bundles.

2.

Recs &
reporting requirements

CPUC
roll, timing,
impacts

Strategic
plan

Rates
Influences
Process
Timing
financial
impact

Why was SRCE (& other CEAs) established?

~~What are the goals and how~~

What were the goals + how have they evolved?

How does the business of energy generation + transmission + delivery work in our area?

How does ^{SRCE} ~~SRCE~~ fit in the context of energy?

Other players?

PG&E

Other CEAs

CPUC

Legislature

Cal ISO

CBP

RS