



## Silicon Valley Clean Energy Executive Committee Meeting

Friday, January 31, 2020  
9:00 am

Howard Miller, Chair  
City of Saratoga

Nancy Smith, Vice Chair  
City of Sunnyvale

Liz Gibbons  
City of Campbell

Rod Sinks  
City of Cupertino

Fred M. Tovar  
City of Gilroy

Neysa Fligor  
City of Los Altos

George Tyson  
Town of Los Altos Hills

Rob Rennie  
Town of Los Gatos

Carmen Montano  
City of Milpitas

Javed Ellahie  
City of Monte Sereno

Yvonne Martinez Beltran  
City of Morgan Hill

Margaret Abe-Koga  
City of Mountain View

Susan Ellenberg  
County of Santa Clara

Silicon Valley Clean Energy Office  
Conference Room  
333 W El Camino Real, Suite 290  
Sunnyvale, CA

### **AGENDA**

#### Call to Order

#### Roll Call

#### Public Comment on Matters Not Listed on the Agenda

*The public may provide comments on any item not on the Agenda. Speakers are limited to 3 minutes each.*

#### Consent Calendar (Action)

- 1) Approve Minutes of the November 22, 2019, Executive Committee Meeting

#### Regular Calendar

- 2) Elect Chair and Vice Chair of the 2020 Executive Committee (Action)
- 3) Select a Regular Meeting Schedule for 2020 Executive Committee Meetings (Action)
- 4) Board of Directors Meeting Summer Recess, and Reschedule of November Board of Directors Meeting Date (Discussion)
- 5) CEO Update (Discussion)
- 6) Annual Decarbonization Programs Roadmap Update (Discussion)
- 7) Civic Engagement Training Program Update (Discussion)

#### Committee/Staff Remarks

#### Adjourn

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Suite 290  
Sunnyvale, CA 94087



Margaret Abe-Koga, Chair  
City of Mountain View

Howard Miller, Vice Chair  
City of Saratoga

Liz Gibbons  
City of Campbell

Rod Sinks  
City of Cupertino

Fred M. Tovar  
City of Gilroy

Jeannie Bruins  
City of Los Altos

Courtenay C. Corrigan  
Town of Los Altos Hills

Marico Sayoc  
Town of Los Gatos

Carmen Montano  
City of Milpitas

Javed Ellahie  
City of Monte Sereno

Yvonne Martinez Beltran  
City of Morgan Hill

Susan Ellenberg  
County of Santa Clara

Nancy Smith  
City of Sunnyvale

**Silicon Valley Clean Energy  
Executive Committee Meeting**

Friday, November 22, 2019  
9:00 am

Silicon Valley Clean Energy Office  
Conference Room  
333 W El Camino Real, Suite 290  
Sunnyvale, CA

**DRAFT MINUTES**

**Call to Order**

Vice Chair Miller called the meeting to order at 9:04 a.m.

**Roll Call**

**Present:**

Vice Chair Howard Miller, City of Saratoga  
Director Liz Gibbons, City of Campbell  
Director Rod Sinks, City of Cupertino  
Director Nancy Smith, City of Sunnyvale

**Absent:**

Chair Margaret Abe-Koga, Mountain View

Vice Chair Miller presided over the meeting in Chair Abe-Koga's absence.

**Public Comment on Matters Not Listed on the Agenda**

No speakers.

Vice Chair Miller requested to move Item 3) *Reach Code Adoption Update*, prior to Item 2) *Benefits Package Update*; there were no objections from the committee.

**Consent Calendar**

MOTION: Director Gibbons moved and Director Smith seconded the motion to approve the Consent Calendar.

The motion carried unanimously with Chair Abe-Koga absent.

- 1a) Approve Minutes of the October 25, 2019, Executive Committee Meeting**
- 1b) Approve to Recommend the SVCE Advance Metering Infrastructure (AMI) Data Privacy and Security Policy**



Margaret Abe-Koga, Chair  
City of Mountain View

### Regular Calendar

Howard Miller, Vice Chair  
City of Saratoga

#### **3) Reach Code Adoption Update (Discussion)**

Account Services Manager John Supp presented a PowerPoint presentation update on reach code adoption and responded to committee member questions; Director of Decarbonization and Grid Innovation Programs Aimee Bailey provided additional information.

Liz Gibbons  
City of Campbell

Vice Chair Miller opened public comment.

Rod Sinks  
City of Cupertino

James Tuleya, Sunnyvale resident, commented he is impressed with SVCE's Board of Directors' efforts in getting their member agencies to adopt reach codes. Tuleya commented on Sunnyvale's reach code progress, and commented it is helpful to have reach codes for new buildings in place.

Fred M. Tovar  
City of Gilroy

Bruce Karney, Mountain View resident, commented he is pleased with the accomplishments on reach codes and commented on Mountain View's electric vehicle charging requirements. Karney suggested SVCE staff develop a model reach code for electric vehicle charging by building code, particularly in large commercial and residential buildings.

Jeannie Bruins  
City of Los Altos

Vice Chair Miller closed public comment.

Courtenay C. Corrigan  
Town of Los Altos Hills

The committee discussed hosting an induction cooktop cooking demonstration.

Marico Sayoc  
Town of Los Gatos

Vice Chair Miller noted next steps:

- 1) Demonstration kitchen or video series with professional chefs that could be broadcast on local programming; and,
- 2) Following the conclusion of the reach code efforts, review the various reach codes adopted by member agencies and return to member agencies with a list of best practices that have been identified.

Carmen Montano  
City of Milpitas

Committee members thanked the public advocates for attending council meetings.

Javed Ellahie  
City of Monte Sereno

#### **2) Benefits Package Update (Discussion)**

Yvonne Martinez Beltran  
City of Morgan Hill

Following Item 3, the committee heard Item 2.

Susan Ellenberg  
County of Santa Clara

Director of Finance and Administration Don Eckert presented a PowerPoint presentation on employee benefit enhancements, and distributed a benefits comparison document. Director of Finance and Administration Eckert reviewed the proposed benefits and responded to committee member questions.

Nancy Smith  
City of Sunnyvale

The committee provided feedback on the health and welfare benefits.

Vice Chair Miller opened public comment.

Bruce Karney commented on an employee survey from a previous employer and noted he would send it to Director of Finance and Administration Eckert.

James Tuleya commented SVCE is doing a good job to keep employees happy.

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Margaret Abe-Koga, Chair  
City of Mountain View

Vice Chair Miller closed public comment.

Howard Miller, Vice Chair  
City of Saratoga

Vice Chair Miller summarized committee comments and principles which included:

- The committee believes in what SVCE is doing to make sure SVCE is competitive and meeting the needs of employees;
- For some benefits, as appropriate where SVCE is making an investment in the employee, the policy should require the employee to provide a stake in the result (for example: monetary matching on education, proof of gym membership purchase, etc.); and,
- Preserve and enhance company culture.

Liz Gibbons  
City of Campbell

Rod Sinks  
City of Cupertino

The committee was in consensus for staff to present the overall benefits package to the Board and identify the principles discussed.

Fred M. Tovar  
City of Gilroy

#### **4) Power Prepay Update (Discussion)**

Following Item 2, the committee heard Item 4.

Jeannie Bruins  
City of Los Altos

Director of Finance and Administration Eckert presented a PowerPoint presentation and responded to committee member questions.

Courtenay C. Corrigan  
Town of Los Altos Hills

Vice Chair Miller opened public comment.

No speakers.

Vice Chair Miller closed public comment.

Marico Sayoc  
Town of Los Gatos

#### **5) Rates Update (Discussion)**

Carmen Montano  
City of Milpitas

Director of Finance and Administration Eckert presented a slide to the committee on preliminary information regarding 2020 rates; Senior Regulatory Analyst Poonum Agrawal distributed a one-pager and provided information on a 2020 power charge indifference adjustment (PCIA) forecast and what SVCE and other CCAs are doing in response. Staff responded to committee member questions.

Javed Ellahie  
City of Monte Sereno

Vice Chair Miller opened public comment.

Bruce Karney commented the reach code effort was accomplished during a difficult time given the PG&E public safety power shutoff (PSPS) events, and noted the advocacy community can become large allies to SVCE in regard to the possible PCIA increase.

Susan Ellenberg  
County of Santa Clara

James Tuleya commented on his time at PG&E and on the mechanism of a petition to modify.

Nancy Smith  
City of Sunnyvale

Vice Chair Miller closed public comment.

Committee members suggested staff explore a marketing campaign on decarbonization, and work with current legislators as well as future candidates on CCA matters.

#### **Committee/Staff Remarks**

Director Smith announced the City of Sunnyvale's Ice Rink opening event at 5:30 p.m.

#### **Adjournment**

Vice Chair Miller adjourned the meeting at 10:32 a.m.

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**Staff Report – Item 2**

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**Item 2: Elect Chair and Vice Chair of the 2020 Executive Committee**

To: Silicon Valley Clean Energy Executive Committee

Prepared by: Andrea Pizano, Board Clerk

Date: 1/31/2020

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**RECOMMENDATION**

Establish a Chair and Vice Chair of the Executive Committee to preside over committee meetings.

**BACKGROUND**

As an appointed ongoing committee of the SVCE Board of Directors, Executive Committee meetings are public meetings subject to the Ralph M. Brown Act.

**ANALYSIS & DISCUSSION**

With Executive Committee appointments made at the January 8, 2020 Board meeting, staff recommends the Committee appoint a Chair and Vice Chair to preside over its meetings for 2020. In the past, these roles have been held by the Board Chair and Vice Chair, though this is not required.

Staff recommends the committee establish the Chair and Vice Chair of the Executive Committee for 2020.

**STRATEGIC PLAN**

Not applicable.

**ALTERNATIVE**

Not applicable.

**FISCAL IMPACT**

No fiscal impact as a result of selecting a Chair and Vice Chair of the committee.



### Staff Report – Item 3

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**Item 3: Select a Regular Meeting Schedule for 2020 Executive Committee Meetings**

To: Silicon Valley Clean Energy Executive Committee

Prepared by: Andrea Pizano, Board Clerk

Date: 1/31/2020

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**RECOMMENDATION**

Approve an ongoing meeting date and time for 2020 Executive Committee meetings.

**BACKGROUND**

In June 2016, the SVCEA Board approved the formation of the Executive Committee with the role of advising the CEO and Board on matters pertaining to the operations of SVCE. The approved role of the Executive Committee is advisory to the Board unless the Board directs or delegates specific decision-making authority to the Committee, such as delegating final approval of a professional services agreement to the Committee.

Members of the 2020 Executive Committee were selected at the January 8, 2020 Board of Directors meeting.

**ANALYSIS & DISCUSSION**

At the January 2019 Executive Committee meeting, members approved to hold meetings every fourth Friday of every month, 9:30 a.m. to 11:30 a.m. Staff would like to revisit the schedule to check availability of committee members for 2020.

All meetings would be held at the SVCE office located at 333 W. El Camino Real, Suite 290 in Sunnyvale.

**STRATEGIC PLAN**

Not applicable.

**ALTERNATIVE**

This item is for discussion; staff is open to suggestions from the committee.

**FISCAL IMPACT**

No fiscal impact as a result of selecting a regular meeting schedule.



### Staff Report – Item 4

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**Item 4: Board of Directors Meeting Summer Recess, and Reschedule of November Board of Directors Meeting Date**

To: Silicon Valley Clean Energy Executive Committee

Prepared by: Andrea Pizano, Board Clerk

Date: 1/31/2020

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#### **RECOMMENDATION**

Staff recommends that the Executive Committee:

1. Discuss a possible one-month hiatus in the summer months from Executive Committee and Board of Directors meetings, and
2. Discuss options for a rescheduled November Board of Directors Meeting.

#### **BACKGROUND**

In 2018 and 2019, the Board of Directors approved a one-month summer hiatus from meetings; in 2018 it was August, and, based on feedback from the Board that a July recess would be preferable, in 2019 it was July.

The 2020 Board of Directors November meeting falls on Veteran’s Day and will need to be rescheduled.

#### **ANALYSIS & DISCUSSION**

Given the positive feedback received for a summer recess in 2018 and 2019, staff would like to propose this be duplicated in 2020. Staff suggests July be selected for the summer hiatus. Staff requests feedback and direction from the Executive Committee on what month, if any, should be considered. If the need for Board action arises in the off month, a special meeting of the Board will be called.

Regarding the November Board meeting reschedule, November 11, 2020 is the Veteran’s day holiday. Staff would like feedback from the Executive Committee on an alternate date to either:

1. Thursday, November 12<sup>th</sup>, 7 p.m. at Cupertino Community Hall if available, or
2. A daytime meeting the week of November 9<sup>th</sup>, based on member availability via a Doodle poll

The Executive Committee’s recommendations will be brought to the February board meeting for approval.

#### **STRATEGIC PLAN**

Not applicable.

#### **FISCAL IMPACT**

No fiscal impact as a result of providing feedback on meeting dates.



**Staff Report – Item 5**

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**Item 5: CEO Update**

To: Silicon Valley Clean Energy Executive Committee

Prepared by: Andrea Pizano, Board Clerk

Date: 1/31/2020

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This item will be addressed in the form of an oral report to the Executive Committee from CEO Girish Balachandran.





**Staff Report – Item 6**

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**Item 6:           Annual Decarbonization Programs Roadmap Update**

To:               Silicon Valley Clean Energy Executive Committee

Prepared by:   Andrea Pizano, Board Clerk

Date:            1/31/2020

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This item will be addressed in the form of a presentation to the Executive Committee from Director of Decarbonization and Grid Innovation Programs Aimee Bailey.



**Staff Report – Item 7**

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**Item 7: Civic Engagement Training Program Update**

To: Silicon Valley Clean Energy Executive Committee

Prepared by: Andrea Pizano, Board Clerk

Date: 1/31/2020

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This item will be presented as an oral report to the Executive Committee.