

## **RESOLUTION NO. 2019-15**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SILICON VALLEY CLEAN ENERGY AUTHORITY AMENDING THE APPROVED POSITIONS CHART, JOB CLASSIFICATIONS AND SALARY SCHEDULE**

WHEREAS, the Silicon Valley Clean Energy Authority (“Authority”) was formed on March 31, 2016 pursuant to a Joint Powers Agreement to study, promote, develop, conduct, operate, and manage energy programs in Santa Clara County; and

WHEREAS, under Section 2.5.2 of the Joint Powers Agreement creating the Authority, the Authority has the power to employ agents and employees; and

WHEREAS, the Board of Directors adopted Resolution No. 2016-06 on August 10, 2016 establishing an Organization Chart for the Authority and salary ranges for the established positions; and

WHEREAS, the Board of Directors adopted Resolution No. 2017-07 on June 14, 2017 amending the adopted Organization Chart to delete one Community Outreach Specialist and add one additional Account Services Representative; and

WHEREAS, the Board of Directors adopted Resolution No. 2017-10 on December 13, 2017 amending the adopted Organization Chart to add the position of Manager of Regulatory & Legislative Affairs, remove the position of Regulatory/Legislative Analyst, and modify the salary ranges for all positions; and

WHEREAS, the Board of Directors adopted Resolution No. 2018-06 on April 11, 2018 amending the adopted Organization Chart to add the positions and salary ranges of Associate Legislative Analyst, Director of Decarbonization and Grid Innovation Programs, and Senior Regulatory Analyst; to modify the position titles of the Director of Administration and Finance, Director of Marketing and Public Affairs, Manager of Regulatory and Legislative Affairs, one Power Resource Planning and Programs Analyst, and one Administrative Analyst; and to eliminate the positions of Finance Manager, General Counsel and Director of Government Affairs, and one Power Resource Planning and Programs Analyst; and to modify the salary ranges for all positions; and

WHEREAS, the Board of Directors adopted Resolution No. 2018-10 on September 12, 2018 amending the adopted Organization Chart to add the positions and salary ranges of Administrative Services Manager, Analyst, Associate Analyst, Associate Data Analyst, Communications Specialist, Data Analyst, Energy Associate, Energy Consultant, Management Analyst, Manager of Decarbonization and Grid Innovation Programs, Power Resources Planner, Senior Analyst, Senior Data Analyst, and Senior Energy Consultant; to modify the position titles of the Community Outreach Manager, Director of Customer Care, Manager of Regulatory and Legislative Effectiveness, and Power Contracts and Compliance Manager; and to eliminate the positions of Account Representative I/II, one Community Outreach Specialist, and IT Specialist; and to modify the salary ranges for all positions;

WHEREAS, the Board of Directors adopted Resolution No. 2019-04 on March 13, 2019 renaming the Organization Chart as the Positions Chart and amending the adopted Positions Chart to modify the position title of the Energy Associate; and to modify the salary ranges for the positions of Senior Analyst and Senior Energy Consultant.

WHEREAS, to meet the needs of the Authority and to better represent the work being performed, the Chief Executive Officer has recommended that the Board amend the existing schedule of job classification titles and salary ranges.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SILICON VALLEY CLEAN ENERGY AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The Authority’s schedule of job classification titles and salary ranges is amended to add the positions of Rates Manager, Senior Rates Analyst, Senior Communications Specialist, and Senior Community Outreach Specialist, and to modify the salary ranges for all positions, as shown below. The following schedule of job classification titles and salary ranges shall replace and supersede the schedule shown in Resolution 2019-04:

Title	Minimum Salary (Annual \$)	Maximum Salary (Annual \$)
Account Services Manager	111,648	175,447
Administrative Services Manager	120,952	190,067
Administrative Analyst	83,737	143,428
Administrative Assistant	55,824	88,601
Analyst	83,737	131,585
Associate Analyst	69,780	109,654
Associate Data Analyst	82,684	122,559
Associate Energy Consultant	69,780	109,654
Associate Legislative Analyst	72,106	113,310
Board Clerk / Executive Assistant	102,344	165,651
Communications Manager	111,648	175,447
Communications Specialist	60,476	98,835
Community Outreach Specialist	60,476	98,835
Data Analyst	96,641	144,489
Director of Account Services and Community Relations	148,865	233,929
Director of Decarbonization and Grid Innovation Programs	132,056	203,831
Director of Finance & Administration	148,865	259,662
Director of Power Resources	176,776	277,791
Energy Consultant	83,737	131,585

Title	Minimum Salary (Annual \$)	Maximum Salary (Annual \$)
Management Analyst	102,344	160,827
Manager of Decarbonization and Grid Innovation Programs	120,952	190,067
Manager of Regulatory & Legislative Affairs	124,552	188,351
Power Resources Manager	139,561	219,309
Power Resources Planner	120,952	190,067
Power Settlements & Compliance Analyst	102,344	160,827
Rates Manager	120,952	190,067
Senior Analyst	97,692	145,542
Senior Communications Specialist	72,956	110,835
Senior Community Outreach Specialist	72,956	110,835
Senior Data Analyst	110,597	158,446
Senior Energy Consultant	97,692	145,542
Senior Rates Analyst	110,172	165,996
Senior Regulatory Analyst	97,692	153,516

**Section 2.** The organization of positions shall be as shown in Attachment 1: SVCE Approved Positions Chart. This new Approved Positions Chart shall replace and supersede the Approved Positions Chart adopted by Resolution 2019-04.


**Section 3.** The Chief Executive Officer shall create and maintain as needed job descriptions for each classification.

**Section 4.** The Chief Executive Officer is authorized to initiate recruitments and hire for all new positions.


**ADOPTED AND APPROVED this 11th day of September, 2019 by the following vote:**

JURISDICTION	NAME	AYE	NO	ABSTAIN	ABSENT
City of Campbell	Director Gibbons	✓			
City of Cupertino	Director Sinks	✓			
City of Gilroy	Director Tovar	✓			
City of Los Altos	Director Bruins	✓			
Town of Los Altos Hills	Director Corrigan	✓			
Town of Los Gatos	Director Sayoc	✓			
City of Milpitas	Director Montano	✓			
City of Monte Sereno	Director Ellahie	✓			
City of Morgan Hill	Alternate Director Eulo	✓			

JURISDICTION	NAME	AYE	NO	ABSTAIN	ABSENT
City of Mountain View	Director Abe-Koga	✓			
County of Santa Clara	Director Ellenberg	✓			
City of Saratoga	Director Miller	✓			
City of Sunnyvale	Director Smith	✓			

  
Chair

**ATTEST:**

  
Clerk

**Attachment 1: SVCE Approved Positions Chart**

# POSITIONS CHART

