

## **RESOLUTION NO. 2019-04**

### **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SILICON VALLEY CLEAN ENERGY AUTHORITY RENAMING THE ORGANIZATION CHART AS THE POSITIONS CHART AND AMENDING THE APPROVED POSITIONS CHART, JOB CLASSIFICATIONS AND SALARY SCHEDULE**

WHEREAS, the Silicon Valley Clean Energy Authority ("Authority") was formed on March 31, 2016 pursuant to a Joint Powers Agreement to study, promote, develop, conduct, operate, and manage energy programs in Santa Clara County; and

WHEREAS, under Section 2.5.2 of the Joint Powers Agreement creating the Authority, the Authority has the power to employ agents and employees; and

WHEREAS, the Board of Directors adopted Resolution No. 2016-06 on August 10, 2016 establishing an Organization Chart for the Authority and salary ranges for the established positions; and

WHEREAS, the Board of Directors adopted Resolution No. 2017-07 on June 14, 2017 amending the adopted Organization Chart to delete one Community Outreach Specialist and add one additional Account Services Representative; and

WHEREAS, the Board of Directors adopted Resolution No. 2017-10 on December 13, 2017 amending the adopted Organization Chart to add the position of Manager of Regulatory & Legislative Affairs, remove the position of Regulatory/Legislative Analyst, and modify the salary ranges for all positions; and

WHEREAS, the Board of Directors adopted Resolution No. 2018-06 on April 11, 2018 amending the adopted Organization Chart to add the positions and salary ranges of Associate Legislative Analyst, Director of Decarbonization and Grid Innovation Programs, and Senior Regulatory Analyst; to modify the position titles of the Director of Administration and Finance, Director of Marketing and Public Affairs, Manager of Regulatory and Legislative Affairs, one Power Resource Planning and Programs Analyst, and one Administrative Analyst; and to eliminate the positions of Finance Manager, General Counsel and Director of Government Affairs, and one Power Resource Planning and Programs Analyst; and to modify the salary ranges for all positions; and

WHEREAS, the Board of Directors adopted Resolution No. 2018-10 on September 12, 2018 amending the adopted Organization Chart to add the positions and salary ranges of Administrative Services Manager, Analyst, Associate Analyst, Associate Data Analyst, Communications Specialist, Data Analyst, Energy Associate, Energy Consultant, Management Analyst, Manager of Decarbonization and Grid Innovation Programs, Power Resources Planner, Senior Analyst, Senior Data Analyst, and Senior Energy Consultant; to modify the position titles of the Community Outreach Manager, Director of Customer Care, Manager of Regulatory and Legislative Effectiveness, and Power Contracts and Compliance Manager; and to eliminate the positions of Account Representative I/II, one Community Outreach Specialist, and IT Specialist; and to modify the salary ranges for all positions;

WHEREAS, to meet the needs of the Authority and to better represent the work being performed, the Chief Executive Officer has recommended that the Board rename the adopted Organization Chart as the Positions Chart and amend the existing schedule of job classification titles and salary ranges.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SILICON VALLEY CLEAN ENERGY AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The Authority's schedule of job classification titles and salary ranges is amended to modify the Energy Associate position title, and to modify the salary ranges for the Senior Analyst and Senior Energy Consultant, as shown below. The following schedule of job classification titles and salary ranges shall replace and supersede the schedule shown in Resolution 2018-10:

Title	Minimum Salary (Annual \$)	Maximum Salary (Annual \$)
Account Services Manager	107,354	168,699
Administrative Services Manager	116,300	182,757
Administrative Analyst	80,516	137,912
Administrative Assistant	53,677	85,193
Analyst	80,516	126,524
Associate Analyst	67,096	105,437
Associate Data Analyst	79,504	117,845
Associate Energy Consultant	67,096	105,437
Associate Legislative Analyst	69,333	108,952
Board Clerk / Executive Assistant	98,408	159,280
Communications Manager	107,354	168,699
Communications Specialist	58,150	95,034
Community Outreach Specialist	58,150	95,034
Data Analyst	92,924	138,932
Director of Account Services and Community Relations	143,139	224,932
Director of Decarbonization and Grid Innovation Programs	126,977	195,991
Director of Finance & Administration	143,139	249,675
Director of Power Resources	169,977	267,107
Energy Consultant	80,516	126,524
Management Analyst	98,408	154,641

Title	Minimum Salary (Annual \$)	Maximum Salary (Annual \$)
Manager of Decarbonization and Grid Innovation Programs	116,300	182,757
Manager of Regulatory & Legislative Affairs	119,762	181,107
Power Resources Manager	134,193	210,874
Power Resources Planner	116,300	182,757
Power Settlements & Compliance Analyst	98,408	154,641
Senior Analyst	93,935	139,944
Senior Data Analyst	106,343	152,352
Senior Energy Consultant	93,935	139,944
Senior Regulatory Analyst	93,935	147,612

Section 2. The organization of positions shall be as shown in Attachment 1: SVCE Approved Positions Chart. This new Approved Positions Chart shall replace and supersede the Organization Chart adopted by Resolution 2018-10.

Section 3. The Chief Executive Officer shall create and maintain as needed job descriptions for each classification.

Section 4. The Chief Executive Officer is authorized to initiate recruitments and hire for all new positions.

**ADOPTED AND APPROVED this 13th day of March, 2019 by the following vote:**

JURISDICTION	NAME	AYE	NO	ABSTAIN	ABSENT
City of Campbell	Director Gibbons	✓			
City of Cupertino	Director Sinks	✓			
City of Gilroy	Director Tovar	✓			
City of Los Altos	Director Bruins				✓
Town of Los Altos Hills	Director Corrigan	✓			
Town of Los Gatos	Director Sayoc	✓			
City of Milpitas	Director Nuñez	✓			
City of Monte Sereno	Alternate Director Lawler	✓			
City of Morgan Hill	Alternate Director Eulo	✓			
City of Mountain View	Director Abe-Koga				✓
County of Santa Clara	Director Ellenberg	✓			
City of Saratoga	Director Miller	✓			
City of Sunnyvale	Alternate Director Larsson	✓			

  
Chair

**ATTEST:**

  
Clerk

**Attachment 1: SVCE Approved Positions Chart**

# SVCE APPROVED POSITIONS CHART

