



Courtenay C. Corrigan, Chair
Town of Los Altos Hills

Margaret Abe-Koga, Vice Chair
City of Mountain View

Liz Gibbons
City of Campbell

Rod Sinks
City of Cupertino

Daniel Harney
City of Gilroy

Jeannie Bruins
City of Los Altos

Rob Rennie
Town of Los Gatos

Marsha Grilli
City of Milpitas

Burton Craig
City of Monte Sereno

Steve Tate
City of Morgan Hill

Dave Cortese
County of Santa Clara

Howard Miller
City of Saratoga

Nancy Smith
City of Sunnyvale

**Silicon Valley Clean Energy
Finance and Administration Committee Special Meeting**

Monday, July 23, 2018
12:00 pm

Silicon Valley Clean Energy Office
Conference Room
333 W El Camino Real, Suite 290
Sunnyvale, CA

MEETING MINUTES

Call to Order

Chair Craig called the meeting to order at 12:14 p.m.

Roll Call

Present:

Chair Burton Craig, City of Monte Sereno
Vice Chair Howard Miller, City of Saratoga
Director Liz Gibbons, City of Campbell
Director Rob Rennie, Town of Los Gatos

Absent:

None.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Regular Calendar

1) Approve the Cancellation of the September 5, 2018 Finance and Administration Committee Meeting and Approve the Scheduling of an Alternative Meeting Date (Action)

Director of Administration and Finance Don Eckert introduced the item.

MOTION: Vice Chair Miller moved and Director Rennie seconded the motion to approve the cancellation of the September 5, 2018 Finance and Administration Committee Meeting and approve the scheduling of an alternative meeting on September 4, 2018, from 1:00 to 3:00 p.m.

2) SVCE Benefits and Compensation (Discussion)

Director of Finance and Administration Eckert introduced the item and presented a PowerPoint presentation; CEO Girish Balachandran provided additional information. Staff responded to Committee questions.

svcleanenergy.org

333 W El Camino Real
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Sunnyvale, CA 94087



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The committee discussed the compensation study performed by Bryce Consulting, Inc. and potential benefits for employees.

The following feedback was provided to staff: cost of living adjustments may be performance based, 80 hours of unpaid leave at the discretion of the CEO should be brought to the Board for approval at the September Board of Directors meeting, include organization goal based benefits, look into an in lieu of health payment for employees, consider the timing of the potential cost of living adjustments and merit increases, benefits should be identified with a goal of getting approval prior to the new year for implementation in 2019, and compensation and benefits should be reviewed as part of a system.

Committee/Staff Remarks

Director of Finance and Administration Eckert distributed a proposed list of agenda items for the September 4, 2018 Finance and Administration Committee meeting.

Vice Chair Miller inquired if SVCE has considered purchasing a building as opposed to leasing and suggested staff allocate a portion of reserves toward the purchase; Chair Craig encouraged staff to keep their eyes open for potential space.

Adjournment

Chair Craig adjourned the meeting at 1:44 p.m.

ATTEST:

A handwritten signature in black ink, appearing to read "Andrea Pa", is written over a horizontal line.

SECRETARY