

**RESOLUTION NO. 2016-06**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SILICON VALLEY CLEAN ENERGY AUTHORITY APPROVING THE ORGANIZATIONAL STRUCTURE, JOB CLASSIFICATIONS AND SALARY SCHEDULE**

WHEREAS, the Silicon Valley Clean Energy Authority (“Authority”) was formed on March 31, 2016 pursuant to a Joint Powers Agreement to study, promote, develop, conduct, operate, and manage energy programs in Santa Clara County; and

WHEREAS, under Section 2.5.2 of the Joint Powers Agreement creating the Authority, the Authority has the power to employ agents and employees; and

WHEREAS, the Authority’s Chief Executive Officer has reviewed the staffing needs of the Authority in light of the Implementation Plan and the tasks necessary to accomplish the objectives of the Authority, and has determined initial job classifications and salary ranges necessary to attract the most qualified individuals.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE SILICON VALLEY CLEAN ENERGY AUTHORITY DOES HEREBY RESOLVE, DETERMINE, AND ORDER AS FOLLOWS:

Section 1. The following job classifications are created with the salary ranges shown below:

Title	Minimum Salary (Annual \$)	Maximum Salary (Annual \$)
Account Representative I	63,000	99,000
Account Representative II	75,600	118,800
Account Services Manager	100,800	158,400
Administrative Analyst	75,600	118,800
Administrative Assistant	50,400	79,200
Board Clerk / Executive Assistant	92,400	145,200
Community Outreach Manager	100,800	158,400
Community Outreach Specialist	54,600	85,800
Director of Administration & Finance	134,400	211,200
Director of Marketing & Public Affairs	134,400	211,200
Director of Power Resources	159,600	250,800
Finance Manager	109,200	171,600
General Counsel & Director of Government Affairs	184,800	290,400
Power Contracts & Compliance Manager	126,000	198,000
Power Resource Planning & Programs Analyst	92,400	145,200
Regulatory/Legislative Analyst	92,400	145,200

Section 2. The organization of positions to be hired between the adoption of this Resolution and June 30, 2017 shall be as shown in Attachment 1: SVCEA Organization Chart.

Section 3. The Chief Executive Officer shall create and maintain as needed job descriptions for each classification.

Section 4. The Chief Executive Officer is authorized to initiate recruitments.

**ADOPTED AND APPROVED this 10th day of August, 2016.**



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Chair

**ATTEST:**

  
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Clerk

**Attachment 1: SVCEA Organization Chart**

# SVCEA Organization Chart

