



Silicon Valley Clean Energy Executive Committee Meeting

Friday, August 29, 2025
10:00 a.m.

George Tyson, Chair
Town of Los Altos Hills

Larry Klein, Vice Chair
City of Sunnyvale

Elliot Scozzola
City of Campbell

J.R. Fruen
City of Cupertino

Zach Hilton
City of Gilroy

Sally Meadows
City of Los Altos

Rob Rennie
Town of Los Gatos

Garry Barbadillo
City of Milpitas

Bryan Mekechuk
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Pat Showalter
City of Mountain View

Tina Walia
City of Saratoga

Otto Lee
County of Santa Clara

Silicon Valley Clean Energy Office
333 W. El Camino Real, Suite 330
Sunnyvale, CA

Teleconference Meeting Information:

<https://svcleanenergy-org.zoom.us/j/88575967672>

Telephone (Audio only):

US: +1 669 219 2599

Webinar ID: 885 75967672

Members of the public may observe this meeting electronically by accessing the meeting via instructions above. Public Comments can be sent in advance of the meeting via email up to three hours before the meeting begins to Board Clerk Andrea Pizano at Andrea.Pizano@svcleanenergy.org and will be distributed to the Executive Committee. The public will also have an opportunity to provide comments during the meeting. Members of the public using Zoom may comment during public comment or the applicable agenda item by using the Raise Hand feature and you will be recognized by the Chair. Those using the telephone (audio only) feature should press star 9 on your phones to initiate the "Raise Hand" function in Zoom. You will then be announced, unmuted, and your time to speak will begin.

The public may provide comments on any matter listed on the Agenda. Speakers are customarily limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

If you are an individual with a disability and need a reasonable modification or accommodation pursuant to the Americans with Disabilities Act ("ADA") please contact Board Clerk Andrea Pizano at Andrea.Pizano@svcleanenergy.org prior to the meeting for assistance.

AGENDA

Call to Order

Roll Call

Public Comment on Matters Not Listed on the Agenda

The public may provide comments on any matter not listed on the Agenda provided that it is within the subject matter jurisdiction of SVCE. Speakers are customarily

svcleanenergy.org

333 W El Camino Real
Suite 330
Sunnyvale, CA 94087

George Tyson, Chair
Town of Los Altos Hills

Larry Klein, Vice Chair
City of Sunnyvale

Elliot Scozzola
City of Campbell

J.R. Fruen
City of Cupertino

Zach Hilton
City of Gilroy

Sally Meadows
City of Los Altos

Rob Rennie
Town of Los Gatos

Garry Barbadillo
City of Milpitas

Bryan Mekechuk
City of Monte Sereno

Yvonne Martinez Beltran
City of Morgan Hill

Pat Showalter
City of Mountain View

Tina Walia
City of Saratoga

Otto Lee
County of Santa Clara

limited to 3 minutes each, however, the Committee Chair may increase or decrease the time allotted to each speaker based on the number of speakers, the length of the agenda and the complexity of the subject matter. Speaking time will not be decreased to less than one minute.

Consent Calendar (Action)

- 1) Approve Minutes of the May 23, 2025, Executive Committee Meeting

Regular Calendar

- 2) CEO Update (Discussion)
- 3) Recommend the Silicon Valley Clean Energy Board of Directors Distribute 2022 Member Agency Grant Cycle Remaining Funds (Action)
- 4) Recommend the Silicon Valley Clean Energy Board of Directors Approve the Ad Hoc Committee's Proposed Operating Rules and Regulations Amendments (Action)
- 5) Provide Feedback on Internal Design of Silicon Valley Clean Energy Board of Directors Chamber (Discussion)
- 6) Integrated Decarbonization Roadmap Preview (Informational)
- 7) Program Snapshot: Residential Rebates & Assistance Programs (Informational)

Committee/Staff Remarks

Adjourn

svcleanenergy.org

333 W El Camino Real
Suite 330
Sunnyvale, CA 94087



**Silicon Valley Clean Energy
Executive Committee Meeting**

Friday, May 23, 2025
10:00 a.m.

Silicon Valley Clean Energy Office
333 W El Camino Real, Suite 330
Sunnyvale, CA

DRAFT MEETING MINUTES

Call to Order

Vice Chair Meadows called the meeting to order at 10:01 a.m., noting Chair Martinez Beltran had a conflict and she would be presiding over the meeting in Chair Martinez Beltran's absence.

Roll Call

Present:

Vice Chair Sally Meadows, City of Los Altos
Director Elliot Scozzola, City of Campbell
Director George Tyson, Town of Los Altos Hills
Director Tina Walia, City of Saratoga
Director Larry Klein, City of Sunnyvale

Absent:

Chair Yvonne Martinez Beltran, Morgan Hill

A quorum was present.

Public Comment on Matters Not Listed on the Agenda

No speakers.

Consent Calendar

Vice Chair Meadows opened Public Comment.
No speakers.
Vice Chair Meadows closed Public Comment.

MOTION: Director Tyson moved and Director Scozzola seconded the motion to approve the Consent Calendar.

The motion carried with Chair Martinez Beltran absent.

- 1) Approve Minutes of the April 22, 2025, Executive Committee Meeting**



Regular Calendar

2) CEO Update (Discussion)

Chief Executive Officer Monica Padilla provided a report which included:

- Announcement of a special meeting hosted by SVCE and Peninsula Clean Energy on May 29, 2025, "Maintaining Momentum in Uncertain Times", focused on 2025 energy codes;
- Announcement of a ribbon-cutting and pet adoption event at Butterfield Fire Station on June 7, 2025 in Morgan Hill;
- An update from Pamela Leonard, Deputy Director of Marketing and Communications, on customer outreach and messaging for customer incentives; and
- An update from Zoe Elizabeth, Director of Decarbonization Policy and Community Strategies, regarding various federal policy changes affecting California

Staff responded to questions from committee members regarding the Congressional Review Act, anticipated attendance at the May 29, 2025 special meeting, and the Bay Area Air District rules.

Vice Chair Meadows opening Public Comment.

No speakers.

Vice Chair Meadows closed Public Comment.

3) Request to Cancel June 27, 2025 Executive Committee Meeting (Action)

Andrea Pizano, Board Clerk, provided an update regarding the status of few Executive Committee meeting agenda items and recommended that the committee consider canceling the June 27, 2025 Executive Committee meeting.

CEO Padilla confirmed there was no July Executive Committee meeting scheduled and staff would poll members for availability if a Special Meeting was needed before the August Board of Directors meeting.

Vice Chair Meadows opened Public Comment.

No speakers.

Vice Chair Meadows closed Public Comment.

MOTION: Director Walia moved and Director Klein seconded the motion to cancel the June 27, 2025 Executive Committee Meeting.

The motion carried with Chair Martinez Beltran absent.

4) Recommend the Silicon Valley Clean Energy Board of Directors Authorize the Chief Executive Officer Approval of CC Power's Annual Budget and Dues in an Amount Not to Exceed \$500,000 for CC Power's Fiscal Year 2025-2026 and Delegate Authority to the Chief Executive Officer to Enter Agreements Using Approved Funds (Action)

CEO Padilla introduced the item and Zak Liske, Deputy Director of Power Resources, presented a request for the Executive Committee to recommend that the SVCE Board of Directors authorize payments to California Community Power (CC Power) for membership costs associated with FY 2025-2026 in an amount not-to-exceed \$500,000, and delegate authority for the CEO to enter agreements using approved funds. Deputy Director Liske reviewed the following:

- Background on CC Power;
- Overview of CC Power budget and relevant phases; and



- Next steps to seek approval

Staff responded to committee member questions and comments regarding phased power projects, potential future participation in offshore wind and resource adequacy optimization projects, general participation amongst CC Power members in projects, long-term planning with CC Power to meet clean goal targets, the approximate \$200,000 rollover amount from FY 2024-2025, examples of alternative storage solutions, better alignment of the CC Power budget approval process in the future, potential impacts on projects from the federal tax credit reduction, and quantification of cost savings for being a member of CC Power.

Director Walia requested staff receive approval from the SVCE Board of Directors on CC Power's budget prior to approving the CC Power budget next year; Director Klein suggested the fiscal impact section of staff reports be better defined on where the funds are allocated.

Committee members were in consensus that the \$200,000 rollover from FY 2024-2025 and \$100,000 buffer be described in the staff report in addition to explaining the benefits of CC Power membership.

Vice Chair Meadows opened Public Comment.

Bruce Karney, Mountain View resident, commented on CC Power's membership in comparison to CalCCA's membership, the structure of membership dues, and the benefit of having additional members to contribute to CC Power's budget.

Vice Chair Meadows closed Public Comment.

MOTION: Director Klein moved and Director Walia seconded the motion to recommend the SVCE Board of Directors approve CC Power's Annual Budget and dues in an amount not to exceed \$500,000 for CC Power's fiscal year 2025-2026 and delegate authority to the Chief Executive Officer to enter agreements using approved funds, with direction to staff to include the comments provided by the Executive Committee in the staff report and to include the presentation as part of the Consent Calendar item for the Board of Directors meeting.

The motion carried with Chair Martinez Beltran absent.

5) 2024 SVCE and Electrification Awareness Residential Customer Survey Results (Informational)

Deputy Director of Marketing and Communications Leonard presented SVCE's annual customer survey results which included background and methodology on the annual survey, information on the socio-economic vulnerability index base heat map, highlights of results, and how SVCE uses the customer insights.

Staff responded to questions and comments from the committee regarding survey participation, increased interest in home EV charging, expediting the cities' permitting processes, potential incentives for EV charger installation at rental homes, timing of future customer surveys, importance of messaging, number of surveys distributed to customers, and language disproportion.

Vice Chair Meadows opened Public Comment.

Bruce Karney commented on the timing of the survey, separating health and safety, conflict of convenience and performance, and gender specific analysis.

Vice Chair Meadows closed Public Comment.



6) Introduction to FY 25/26 Strategic Focus Areas and Strategic Plan (Discussion)

CEO Padilla provided a presentation with a request of the committee for initial feedback regarding the proposed Fiscal Year 2025-26 Strategic Focus Areas and Strategic Plan. The presentation included the following:

- Review of the Fiscal Year 2025-26 Strategic Plan and budget process;
- Current state and high-level overview of risks, challenges, and opportunities;
- Existing Strategic Focus Areas, including progress to date and proposed recommendations, and Strategic Plan goals; and
- Next steps in the approval process

CEO Padilla responded to comments and questions from the committee regarding potential consideration of a biennial review of the Strategic Focus Areas and Strategic Plan, SVCE's focus on affordability initiatives and future customer discounts, and the importance of being nimble to a fast-changing environment.

Vice Chair Meadows opened Public Comment.

Bruce Karney commented on the importance of the affordability focus, specifically SVCE's proposed transition from E-ELEC 1.0 to E-ELEC 2.0 and its impact, notification of PG&E's CARE/FERA discounts and outreach to those potential customers, assisting SVCE customers with identifying cost-saving rate plans, and offering a rate plan tool.

Vice Chair Meadows closed Public Comment.

The committee supported the item to be presented at the August Board of Directors meeting and to place the item on the regular calendar.

7) New Silicon Valley Clean Energy Building Feedback and Recommendations (Discussion)

Zoe Elizabeth, Director of Decarbonization Policy and Community Strategies, provided an update and summarized feedback received from the May Board of Directors Special meeting regarding key considerations for SVCE Headquarters and input on the Board Chamber and community space ideas.

Committee members provided supportive comments regarding staff's efforts for feedback from Board members and the community.

Vice Chair Meadows opened Public Comment.

Bruce Karney commented on the potential usage of SVCE's Headquarters by contractors to feature electrification projects.

Vice Chair Meadows closed Public Comment.

8) Program Snapshot: Contractor Training Program (Informational)

Peyton Parks, Energy Services Manager, provided an update on the Contractor Training Program which offers paid online training for contractors learning all-electric technology and stipends for installation of SVCE rebated appliances.



Staff responded to questions and comments from committee members regarding SVCE trained contractors potentially featuring completed electrification projects, the number of contractors enrolled in the program, and the SVCE webpage where contractors can sign-up for the program.

Vice Chair Meadows opened Public Comment.

No speakers.

Vice Chair Meadows closed Public Comment.

Committee/Staff Remarks

CEO Padilla commented that Andrea Pizano, Board Clerk, will notify the committee of any potential meeting in July.

Director Tyson announced his absence at the June Board of Directors meeting, noting Vice Chair Klein would be leading the meeting in his absence, and Alternate Director Swan would be representing Los Altos Hills.

Adjournment

Vice Chair Meadows adjourned the meeting at 12:14 p.m.

ATTEST:

Andrea Pizano, Board Secretary



Staff Report – Item 2

Item 2: CEO Update

From: Monica Padilla, CEO

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 8/29/2025

This item will be addressed in the form of an oral report to the Executive Committee from Monica Padilla, Chief Executive Officer.



Staff Report – Item 3

Item 3: Recommend the Silicon Valley Clean Energy Board of Directors Distribute 2022 Member Agency Grant Cycle Remaining Funds

From: Monica Padilla, CEO

Prepared by: Zoe Elizabeth, Director of Director of Decarbonization Policy and Community Strategies
Jessica Cornejo, Senior Community Strategies Specialist

Date: 8/29/2025

RECOMMENDATION

Staff requests the Silicon Valley Clean Energy (SVCE) Executive Committee recommend the Board of Directors (Board) reallocate \$500,000 in unspent 2022 Member Agency Grants to the 2025 Competitive Community Grants for a total of four million dollars.

BACKGROUND

In 2022, SVCE launched the Decarbonization Demonstration & Engagement Grant program to support the development of capital projects demonstrating the feasibility of all-electric appliances and engagement projects to educate the public on electrification in innovative ways. \$3.2M was allocated to the Decarbonization Demonstration Grant and \$400,000 to the Decarbonization Engagement Grant.

In 2024, the Board approved \$10M in community grants to support building and transportation electrification, energy resilience, and community engagement projects. The program is divided into three areas: 1) Noncompetitive Member Agency Grants (\$3M), 2) Competitive Member Agency Grants (\$3.5M), and 3) Competitive Community Grants (\$3.5M). Each member agency was awarded a noncompetitive allocation that can be used for a variety of projects that support building or transportation electrification, energy resilience, or community engagement on these topics. The member agency competitive funding will allow agencies to pursue additional funding with the option to stack with their noncompetitive allocation. Both the Noncompetitive and Competitive Member Agency Grants launched on October 30, 2024. The deadline to submit an application for the noncompetitive grant is December 5, 2025, and only one member agency has confirmed its funds to date. Six member agencies were selected for the Competitive Member Agency Grant, reserving the \$3.5M for the selected projects. The Competitive Community Grants will launch at a later time.

One member agency from the Decarbonization Demonstration & Engagement Grant program has decided not to proceed with their grant project, resulting in \$500,000 returning to SVCE. Staff is presenting two feasible options for utilizing the unspent funds.

ANALYSIS & DISCUSSION

SVCE assessed several alternatives for how to best utilize the unspent grant funds including: Option 1: Distribute the \$500K to the 2024 Noncompetitive Member Agency Grant, adding \$38,461 to each of the 13-member agencies' allocation and expanding the budget from \$3M to \$3.5M; and Option 2: Distribute to the developing Competitive Community Grants for schools, religious organizations, and non-profits, increasing the current \$3.5M budget to \$4M. Staff recommends Option 2, as this would allow an additional project to be funded.

Agenda Item: 3**Agenda Date: 8/29/2025**

STRATEGIC PLAN

The grant programs are in direct support of SVCE's overall mission and directly support SVCE's Strategic Plan Goal 7, "Support all SVCE communities to decarbonize through local investments that reduce barriers and demonstrate sensible, scalable, and equitable solutions."

ALTERNATIVE

Alternatives include exploring other strategies for utilizing the funding, which would impact the timing of redistributing the funding. Should the EC and the Board not reallocate the unspent grant dollars, the funds will be returned to SVCE's reserves.

FISCAL IMPACT

No financial impact. In the board-approved contract with the Building Decarbonization Coalition for event planning services, staff indicated funds for ribbon cuttings or other events to celebrate grant-funded projects would come from the designated grant program funds. With this funding update, event costs will instead be allocated from the program marketing fund. This allows for the grant funds to be used entirely for projects.



Staff Report – Item 4

Item 4: Recommend the Silicon Valley Clean Energy Board of Directors Approve the Ad Hoc Committee’s Proposed Operating Rules and Regulations Amendments

To: Silicon Valley Clean Energy Executive Committee

From: George Tyson, SVCE Board Chair, on behalf of the Ad Hoc Committee on Operating Rules and Regulations

Prepared by: Andrea Pizano, Sr. Executive Assistant and Board Clerk

Date: 8/29/2025

RECOMMENDATION

The Ad Hoc Committee on Operating Rules and Regulations (ORR Committee) requests that the Executive Committee (EC) recommend the Silicon Valley Clean Energy (SVCE) Board of Directors (“Board”) approve proposed changes to SVCE’s Operating Rules and Regulations as provided for in Attachment 1.

BACKGROUND

SVCE’s ORR were first adopted in June 2016 as the Authority was in its infancy with the intent that they can be expanded as the board further addressed its operations and policies. Since then, the ORR has been amended numerous times with minor amendments, enhancements, and clarifications with the most recent amendment occurring in May 2023 to amend language that the Executive Committee membership can be up to six Board members.

In May 2025, the SVCE Board approved the formation of an Ad Hoc Committee to review SVCE’s Operating Rules and Regulations to propose amendments for adoption by the Board of Directors. Membership included Board Chair George Tyson, Board Vice Chair Larry Klein, and Director Pat Showalter. The scope of the Committee included the following:

- Review SVCE’s current ORR;
- Research neighboring CCA bylaws, best practices and operations;
- Identify potential amendments to the ORR;
- Combine with staff-recommended changes and jointly prepare a draft with staff;
- Present a recommendation to the Executive Committee and final to the Board for approval

ANALYSIS & DISCUSSION

Since the formation of the ORR Committee, members have met with other neighboring CCAs on best practices, worked with staff on suggested amendments, and met numerous times as a committee. As a result of the review, the following amendments are being suggested:

Suggested Administrative Amendments from Staff:

- Purposes section has been reworded to elaborate on SVCE’s mission to provide clean energy for residents and businesses within SVCE’s jurisdiction at a fair price;
- Meeting location details have been removed given the most recent need to change venues and the future location change to SVCE’s new headquarters;

Agenda Item: 4**Agenda Date: 8/29/2025**

- Details added to the Finance and Administration Committee and Audit Committee purpose and scope; and
- Addition of parliamentary procedure followed (Rosenburg's Rules of Order).

Suggested Process Changes from Ad Hoc Committee and Staff (high-level):

- Creation of a Nominating Ad Hoc Subcommittee, consisting of three Directors nominated by the Vice Chair to receive proposals for the roles of Chair, Vice Chair and Executive Committee membership and to recommend candidates for those roles to the Board;
- Implementing randomized votes for any contested positions;
- Addition of Director Best Practices;
- Board Chair and Vice Chair would be offered automatic positions on the Executive Committee;
- Introduction of a removal process for committee members due to absences from three meetings in a 12-month period; and
- Minimum experience in serving on SVCE's Board for the role of Chair (two years experience), Vice Chair (one year experience), and Executive Committee (one year experience).

If supported by the Executive Committee, the ORR Committee will prepare to present these recommendations to the Board of Directors at the September 2025 Board meeting, followed by written notice of the full proposed changes, and adoption of these changes via resolution at the October 2025 Board meeting.

STRATEGIC PLAN

Reviewing and amending SVCE's Operating Rules and Regulations supports Goal 9 of SVCE's Strategic Plan to, "Implement industry best practices to enable data-driven decision making across the organization; enhance systems, standards and procedures to streamline business processes and improve operational effectiveness and reliability (aka SVCE 3.0)."

ALTERNATIVES

The Executive Committee can propose alternative or additional amendments to the Operating Rules and Regulations for the ORR Committee and Board's approval.

FISCAL IMPACT

No anticipated fiscal impact as a result of amending the Operating Rules and Regulations.

ATTACHMENT

1. Proposed Amendments to SVCE's Operating Rules and Regulations (redline)

SILICON VALLEY CLEAN ENERGY AUTHORITY

OPERATING RULES AND REGULATIONS

ARTICLE I

FORMATION

The Silicon Valley Clean Energy Authority (the “Authority”) was established on March 31, 2016 pursuant to the execution of the Silicon Valley Clean Energy Authority Joint Powers Agreement (the “Agreement”) by the County of Santa Clara, the Cities of Campbell, Cupertino, Gilroy, Los Altos, Monte Sereno, Morgan Hill, Mountain View, Saratoga and Sunnyvale and the Towns of Los Altos Hills and Los Gatos. [The City of Milpitas joined the Agreement on November 27, 2017.](#) The members of the Authority are referred to as Party or Parties in these Operating Rules and Regulations. As defined by the Agreement, these Operating Rules and Regulations consist of rules, regulations, policies, bylaws and procedures governing the operation of the Authority.

ARTICLE II

PURPOSES

The Authority is formed to [provide clean energy for our communities at a fair price. This includes](#) study, promote, develop, conduct, operate, [procure energy resources and related products and services](#) and manage energy and energy-related climate change programs [for all residents and businesses within its jurisdiction](#), and to exercise all other powers necessary and incidental to accomplishing this purpose. These programs include but are not limited to the establishment of a Community Choice Aggregation Program known as Silicon Valley Clean Energy in accordance with the terms of the Agreement.

ARTICLE III

NOMINATING COMMITTEE

[In December, the Vice Chair may designate three Directors to serve on an Ad-hoc Nominating Committee \(“Nominating Committee”\) to gather interest in serving as the Board Chair and Vice Chair or on the Executive Committee \(“Officers”\). Directors seeking to be selected for the positions of Chair, Vice Chair, and Executive Committee will submit their names to the Nominating Committee, along with any supporting documents they choose. The Nominating Committee shall consider qualifications such as meeting attendance, engagement, leadership, city size, geography, professional background and present a recommendation for appointments to the Executive Committee to the Board for consideration. The Nominating Committee shall consider it a best practice to recommend the Board Vice Chair to serve as the Chair of the Executive Committee. Final Nomination Committee recommendation for Chair, Vice Chair and Executive Committee shall be provided to the Board Clerk for consideration at the following January Board meeting. Additionally, nominations for Chair, Vice Chair, and Committees will also be permitted from the floor during the meetings in which those appointments are agendized.](#)

ARTICLE ~~IV~~^H

BOARD OF DIRECTORS

Section 1. Appointment of Chair and Vice-Chair. The Board shall appoint from among themselves by majority vote a Chair and Vice-Chair. The Chair and Vice-Chair shall be appointed for one-year terms expiring at the annual meeting held in January of each year. In the event of a contested election for the Chair or Vice-Chair, Directors will vote in a randomized order, with randomization performed for each new vote. Minimum Board service shall be two years for Chair, and one year for Vice Chair. As provided by the Agreement, there are no limits on the number of terms that a Board member may serve as Chair or Vice-Chair.

Section 2. Appointment of Secretary and Treasurer. The Secretary and Treasurer shall be appointed by the Board for one-year terms expiring at the annual meeting held in January of each year.

Section 3. Extension of Term of Office. If for any reason, the appointment of a Board officer is not made in January of any year, such officer shall continue to serve in his or her position until an appointment is made at a meeting of the Board.

Section 4. Removal of Officers. An officer of the ~~B~~board shall be subject to removal as an ~~O~~fficer of the ~~B~~board or a Committee thereof at any time for any reason by a majority vote of the entire Board or the Committee respectively.

Section 5. Removal of Board Members for Cause. A Director may be removed by the Board or a Committee thereof for cause. Cause shall be defined for the purposes of this section as follows:

- a. For removal from the Board, Unexcused absences from three consecutive Board meetings. Board members shall make every effort to notify the Chair and/or Board Clerk no later than 24 hours prior to any regular meeting of ~~his/her~~their absence. The failure to give such notice shall be deemed an unexcused absence unless the failure to give timely notice was due to emergency circumstances.
- ~~a.b.~~b. For removal from a Committee, absences from three meetings of that Committee in a 12-month period regardless of whether they are excused or consecutive.
- ~~b.c.~~c. For removal from any governing body of the Agency, Unauthorized disclosure of confidential information or documents from a closed session or the unauthorized disclosure of information or documents provided to the Director on a confidential basis and whose public disclosure may be harmful to the interests of the Authority.
- d. For removal from any governing body of the Agency, Failure to comply with SVCE's Code of Ethics Policy.

Written notice shall be provided to the Director proposed for removal and the governing body that appointed such Director at least thirty days prior to the meeting at which the proposed removal will be considered by the Board. The notice shall state the grounds for removal, a brief summary of the supporting facts, and the date of the scheduled hearing on the removal. The Director proposed for removal shall be given an opportunity to be heard at the removal hearing and to submit any supporting oral or written evidence. A Director shall not be removed for cause from the Board unless two-thirds of all Directors on the Board (excluding the Director subject to removal) vote in favor of the removal. A simple majority of members of a Committee may remove another member of their Committee for cause (excluding the Director subject to removal).

Following any removal of a Director from the Board, their Alternate, may serve in their place until the governing body of the subject Director appoints a replacement. Following any removal of a Committee member, the Chair will work with the Board Clerk to agendize the appointment of a replacement Committee member by the Board of Directors at a regular or special meeting.

Section 6. Reimbursement of Expenses. Directors may be reimbursed for travel and meeting expenses in the same manner as Authority staff. The Chief Executive Officer ("CEO") shall be responsible for authorizing all Director reimbursements.

Section 7. Board of Directors Best Practices. The following best practices are provided to support the efficient and effective operation of the Board of Directors and the Authority:

- a. Directors and Alternates treat Authority staff, fellow Directors, and the public with respect and courtesy.
- b. Director and Alternate requests for information or support from the staff are directed to and managed by the CEO.
- c. The CEO will inform the Board Chair of any concerns with a Director's or Alternate's actions or requests.
- d. Directors and Alternates are well-prepared for meetings, taking care to review materials and develop a working understanding of the proposals ahead of the meeting. The CEO will be available to support Directors and Alternates with their preparation.
- e. Directors and Alternates communicate as early as possible, ideally two weeks prior to the meeting, regarding attendance at Board meetings. This includes arranging for and supporting the preparation of their Alternates to participate as substitutes and communicating any expected absences or, necessary alternative meeting locations (e.g. remote participation) to the Board Clerk.
- f. In appointing Directors and Alternates, member communities are encouraged to appoint their representatives to serve for consecutive years. This will help the Board of Directors retain expertise related to the highly technical nature of the Authority's work.

ARTICLE IV

COMMITTEES

Section 1. Establishment of Committees. The Executive Committee and all other Committees of the Board shall be selected as provided by Sections 4.6 and 4.7 of the Agreement. Each duly established Committee may establish any Standing or Ad Hoc Committees determined to be appropriate or necessary. The duties and authority of all Committees shall be subject to the approval and direction of the Board. The term of office for each Committee established by the Board shall be one year. Directors serving as Committee Chairs are expected to attend a high percentage of planned meetings in person.

The Executive Committee members shall be appointed at the annual meeting in January in accordance with Section 2 with all other standing Committee members appointed in February. In the event of a contested election for Committee appointments, Directors will vote in a randomized order, with randomization performed for each new vote. There are no limits on the number of terms that a Director may serve on a Committee. If for any reason, the appointment of standing Committee members is not made at either the January or February meeting of the Board in any year as provided above, such Committee members shall continue to serve in their positions until an appointment is made at a meeting of the Board. An alternate Director may not attend a Committee meeting on behalf of an absent regular Director. Except for the Executive Committee, alternate Directors may be appointed by the Board to Committees. However, for each Committee, not more than one Committee member shall represent a particular member agency.

Section 2. Executive Committee. There shall be an Executive Committee consisting of up to six Board members. The Board Chair and Vice Chair shall be offered membership- on the Executive Committee. Minimum Board service prior to serving on the Executive Committee shall be one year, except when there are fewer than five qualified and willing Directors. The duties of the Executive Committee shall be to review and provide advice to the Chief Executive Officer and the entire Board on policy, operational and organizational matters and perform such other responsibilities, tasks or activities as delegated to it by the Board.

Section 3. Finance and Administration Committee.

The Board of Directors appoints the Finance and Administration Committee to primarily provide financial oversight for SVCE and recommend to the Board the approval of budgets, financial plans, reserve policies and certain financial, accounting, internal controls and accountability, administrative and information technology related policies and plans, monitoring adherence to the budget, and present financial reports to the Board of Director. Specific task areas will include budgeting and financial planning, financial reporting and the creation and monitoring of internal controls and accounting policies and investments.

The Finance and Administration Committee shall consist of no fewer than three members and no greater than six members, appointed annually by the Board of Directors. Eligible Members shall be Board members, Alternate Board members, and Member Agency Staff. Committee Membership shall prohibit the appointment of Alternate Finance and Administration Committee Members. No more than one eligible Committee Member shall represent their respective

Member Agency. The Finance and Administration Committee shall designate a chairperson. It is a best practice for new Directors to serve on the Finance and Administration Committee.

The Finance and Administration Committee shall meet no fewer than three times per year. The Finance and Administration Committee will be a Brown-Acted meeting.

Section 4. Audit Committee.

The Board of Directors appoints the Audit Committee to, among other things, select an independent auditor, oversee and review the accounting and financial reporting process and the audit of the Agency's financial statements by the independent auditor, recommend the results of the audit for approval by the Board of Directors, and review the annual report for consistency with the audited financial statements; and monitor compliance with SVCE's Conflict of Interest Code. Each member shall be free of any relationship that, in the opinion of the Board of Directors, would interfere with his or her individual exercise of independent judgement.

The Audit Committee shall consist of no fewer than three members and no greater than six members, appointed annually by the Board of Directors. Eligible Members shall be Board members, Alternate Board members, and Member Agency Staff. Committee Membership shall prohibit the appointment of Alternate Audit Committee Members. No more than one eligible Audit Committee Member shall represent their respective Member Agency. The Audit Committee shall designate the chairperson.

The Audit Committee shall meet as often as it determines necessary or appropriate to fulfill its responsibilities, but no fewer than twice annually – once to review the audit plan and once to review the audited financials, and related documents, and to review the audit engagement, special investigations, financial irregularities and internal control failures. The Audit Committee will be a Brown-Acted meeting.

The Audit Committee is not responsible for planning or conducting audits. The independent auditor is responsible for planning and conducting audits. Neither is the Audit Committee responsible for preparing and presenting SVCE's financial statements in accordance with generally accepted accounting principles; maintaining effective internal control over financial reporting; nor ensuring SVCE is in compliance with applicable laws, regulations, and other requirements. These are responsibilities of the Authority, and the independent auditor and the Audit Committee have independent and complementary oversight responsibilities for determining that the related objectives of management's responsibilities, as described, are achieved.

ARTICLE VI

MEETINGS

Section 1. Regular Meetings. The regular meetings of the Board of Directors of Authority shall be ~~fixed by resolution or ordinance of the Board held on the second Wednesday of each month at the hour of 7 p.m. at the Cupertino Community Hall, located at 10350 Torre Avenue, in Cupertino, California.~~ In the event that ~~the regular meeting location Cupertino Community Hall~~ is not available for a regular or adjourned regular meeting, the Chair of the Board may designate an alternative meeting place within the jurisdiction of the Authority after consultation with the ~~Chief Executive Officer~~CEO and Board Clerk on available meeting locations.

Section 2. Special Meetings. Special meetings of the Board may be called at any time and may be held in any location within the jurisdiction of the Authority as provided by the notice for the special meeting.

Section 3. Annual Meeting. The Board shall hold an annual meeting in January of each year at which time it will appoint Board officers and Executive Committee members.

Section 4. Open Meeting Requirements. The meetings of the Board, the Executive Committee and all other committees established by the Board shall be governed by the provisions of the Ralph M. Brown Act (Government Code Section 54950 et seq.). The Authority will follow Rosenberg's Rules of Order for parliamentary procedure.

Section 5. Chair and Vice Chair Vacancies. At any meeting of the Board or a committee where the Chair and Vice Chair are not present, the previous Chair of that body will serve as Interim Chair. If that person is not present, the longest serving member of that body will serve as Interim Chair. If it is a new committee, members will draw lots to determine who will serve as Interim Chair.

ARTICLE VII

AMENDMENTS

These Operating Rules and Regulations may be amended by a majority vote of the full membership of the Board but only after such amendment has been proposed at a regular meeting and acted upon at the next or later regular meeting of the Board for final adoption. The proposed amendment shall not be finally acted upon unless each member of the Board has received written notice of the amendment at least 10 days prior to the date of the meeting at which final action on the amendment is to be taken. The notice shall include the full text of the proposed amendment.



Staff Report – Item 5

Item 5: Provide Feedback on Internal Design of Silicon Valley Clean Energy Board of Directors Chamber

From: Monica Padilla, CEO

Prepared by: Zoe Elizabeth, Director of Decarbonization Policy and Community Strategies

Date: 8/29/2025

RECOMMENDATION

This item will be addressed in a presentation to the Silicon Valley Clean Energy (SVCE) Executive Committee, providing the proposed design layout of the Board Chamber. This item is for discussion only.

BACKGROUND

SVCE recently purchased a 28,000-square-foot, two-story commercial building that will serve as SVCE's new headquarters. SVCE conducted feedback sessions with various groups to ensure their values, priorities, and needs are met as the design process of the building begins. The first feedback session entailed an in-person exercise with all SVCE staff members to solicit input on the office space. The takeaways from that session included incorporating modular office features for a changing workforce and designing an effective space for individual and collaborative productivity.

SVCE held a second in-person feedback session with the Board of Directors and the public to solicit input on priorities and values for the Board Chamber and community space in May.

ANALYSIS & DISCUSSION

Since gathering initial feedback, SVCE selected a firm to complete the design, architecture, and engineering of the new building. Staff has engaged in two multidepartment workshops with the architect, and the planning process has begun for Phase 1 of the project, which will cover the workspaces and Board Chamber areas of the building.

Staff will be presenting the proposed internal layout of the Board Chamber to solicit feedback from the Executive Committee.

STRATEGIC PLAN

Expanding the new office space falls under SVCE's Strategic Focus Area 5 to Attract & Retain Employees.

FISCAL IMPACT

The Board of Directors previously approved \$20 million to support the purchase and development of SVCE's new headquarters in the March 2024 Board of Directors meeting. This contract is a part of the existing approved budget.



Staff Report – Item 6

Item 6: Integrated Decarbonization Roadmap Preview

From: Monica Padilla, CEO

Prepared by: Peter Mustacich, Technical Manager of Decarbonization Planning and Strategy
Zoe Elizabeth, Director of Decarbonization Policy and Community Strategies

Date: 8/29/2025

RECOMMENDATION

This item is being presented to the Silicon Valley Clean Energy (SVCE) Executive Committee for informational purposes only.

BACKGROUND

In 2018 SVCE published the “Decarbonization Strategy & Programs Roadmap”, a public-facing document outlining SVCE’s goals, strategic framework, decarbonization strategy, programs roadmap, and reporting and review structure. This guiding document was created with input from the Board of Directors (BOD), Member Agency Working Group (MAWG), stakeholders, and consultants and came together in a public-facing document. Core to this document was the identification of greenhouse gas (GHG) reduction targets on our pathway to statewide carbon neutrality. Additionally, core program initiatives were identified to help us reach these ambitious GHG reduction targets.

Since 2018, the landscape SVCE operates within has changed – California has accelerated its carbon neutrality target, new technology has matured and come to market, and statewide regulatory requirements for Load Serving Entities (LSEs) have evolved. Additionally, SVCE itself has grown and changed as an organization, from increased staff and enhanced analytic capabilities to focusing strategic programmatic efforts on scaling to reach widespread community decarbonization.

ANALYSIS & DISCUSSION

Overview

The Integrated Decarbonization Roadmap (IDR) effort will serve as an update to the original 2018 Decarbonization Strategy & Programs Roadmap by reevaluating goals, milestones, and strategic recommendations. Additionally, the IDR will help evolve our strategic decision making around programmatic efforts, transitioning us from our earlier “piloting and experimenting” phase toward a strategic framework built around balancing affordably reducing electricity supply emissions in the face of growing load from electrification. By incorporating power supply goals, constraints, and opportunities into programmatic decision making, SVCE will be better positioned to make strategic investment decisions aligned with our future decarbonization goals.

Planned Timing and Approach

The IDR effort will focus on three key deliverables:

1. Updated roadmap document

This document will include revised annual GHG emissions reduction targets, strategic guidelines around key focus areas, and program milestones to evaluate progress toward our goals over time.

Agenda Item: 6**Agenda Date: 8/29/2025**

2. Program evaluation framework

SVCE will develop a customized set of metrics to guide investment and track performance of programs toward our goals. This will also provide opportunity to prepare for potential future reporting requirements passed down through state legislation.

3. Reporting guidelines

An established cadence and protocol for evaluating and reporting program performance.

The IDR is scheduled for completion by Q3 2026. Major milestones include:

- Aug 2025: Presentation to Executive Committee as informational item
- Sept 2025: Present to Board of Directors as informational item
- Sep – Dec 2025: Staff strategic working sessions
- Dec 2025 – Jan 2026: Board of Directors Study Session
- Jan – Apr 2026: Stakeholder review and feedback
- Q3 2026: Final documents presented to Board of Directors for approval

STRATEGIC PLAN

This effort is directly supported by SVCE Strategic Plan Goal 3 – “Create a long-term decarbonization plan that integrates supply and demand changes, opportunities, and challenges”. Additionally, this effort is supported by Goal 2 – “Long-term target for 100% clean energy annually by building a balanced portfolio with consideration for both affordability and reliability while exploring long-term pathways to clean power supply”.

ALTERNATIVE

Not pursuing the Integrated Decarbonization Roadmap would lead to SVCE being misaligned with GHG emissions reduction milestones without a clear framework for making strategic decisions better aligned with reaching these milestones. We also assume greater risk of being unprepared for future program cost-effectiveness reporting requirements.

FISCAL IMPACT

None.

**Staff Report – Item 7**

Item 7: Program Snapshot: Residential Rebates & Assistance Programs

From: Monica Padilla, CEO

Prepared by: Oswaldo Martinez, Senior Energy Program Specialist

Date: 8/29/2025

This item will be addressed in the form of a presentation to the Executive Committee providing a snapshot overview of the Home Rebates Program.

ATTACHMENT

1. The presentation for this item is posted to the SVCE website.